

Management Committee of the King George V Playing Field, Hunton
Minutes of the meeting held on Wednesday 10th March 2021 at 8:00pm
using Zoom video conferencing
Charity number 1084141

Present:	Mr Steve Jones	Hunton Cricket Club
	Mr Simon Taylor	Hunton Cricket Club
	Mr Colin Slattery	Hunton Bowls Club
	Mrs Angela Baptie	Hunton Bowls Club
	Mr Danny Peacock	Hunton Football Club
	Ms Shannon Myers	Hunton Football Club
	Mr Tony Stanbridge	Hunton Parish Council

Secretary: Mrs Sharon Goodwin

Apologies: Mr David Heaton Hunton Parish Council

1. Welcome

The Chairman welcomed everyone to the meeting. SM will provide the Trustee Declaration form.

2. Minutes of the previous meeting

The minutes were agreed as an accurate record of the meeting on 13th January 2021. Copies had been distributed to all Trustees and Parish Councillors and were as usual available on request.

3. Matters arising

- DH will fill the holes in the car park and remove the sandbag in the spring.
- CS has drilled holes in the concrete posts and contacted DH but is unsure whether DH has screwed the concrete posts to the wooden posts (near the Bowls Club).
- The wooden post nearest the orchard, which does not have a concrete post next to it, is leaning over and is only being held up by the orchard fence. It can be strapped up to the BT post in future but needs to be lowered at the moment as it is a safety hazard. ST and SJ/TS will lower it on 14th March.
- Laddingford Engineering have visited the play area to look at the box frame required for the multiplay. A quote will be sent to SG. CS will order the platform for delivery to his work - an 8'x4' sheet which will need cutting to fit. It will have a laminated top with an anti-slip surface. SJ noted that the platform has the highest risk rating on the annual play area inspection report so it will be good to get it replaced.
- SJ has rung P Allison & Sons twice regarding the asbestos removal/demolition of the old pavilion but Steve Allison has not called back. SJ will make a follow up call but it may be necessary to consider an alternative contractor if contact is not received.
- The new bin for the car park, the picnic table, the grids and the dog control sign all need to be installed. A date of 11th April was set to meet and do the work.
- There is no need to review the Covid signs at the moment, although the risk assessment

could be reviewed while on site on 11th April.

4. Health & safety

- Two MBC monthly reports have been received on the children's play area since the last meeting. The only comment on the reports is for the multiplay - 'platform has rough edges delaminating' - low risk/satisfactory.
- SJ has summarised the annual play area inspection report received from The Play Area Inspection Company Ltd on a spreadsheet. Several items, such as the slide bar, openings in barriers, finger entrapment, etc, are a concern on the face of it, but the British Standard is not a retrospective standard, so provided construction conformed to the safety standards of the time there is no requirement to take action. SJ confirmed with The Play Area Inspection Company (who checked with the managing director) that, for items with a low risk rating with no remedial work recommended, the issues do not need to be addressed and there is no concern from a safety point of view. The following need to be addressed:
 - Entrance/exit erosion - remedial work planned.
 - Timber on the platform - remedial work planned.
 - The nest swing is too low. SJ has also measured it and confirmed it. It would be preferable for the company which installed it to rectify it. SG will contact Outdoorsy Living as the nest swing does not comply with the standard and did not comply at the time it was installed.
 - The safety surface under the cradle swings needs attention. Gaps have reappeared at the edges; it is beginning to wear and there is a lot of moss and algae. The surface could be replaced as a capital project. CS recommended a wet pour safety surface. SG will contact Outdoorsy Living, who installed the safety surface for the nest swing, for a quote and will obtain two further quotes. CS suggested Abacus Playgrounds at Sittingbourne.
- The Play Area Inspection Company Ltd have provided a repeat inspection form to ensure they complete the inspection in the correct month going forward. It was agreed that SG should complete the form.
- Mike Summersgill is obtaining a quote for tree work.

5. Finance

- The Income & Expenditure report to 28th February 2021 was noted. After three invoices have been paid this evening there will be £9,975 in funds remaining.
- The £3,000 grant has been received from the Parish Council. Cheques will be sent to the cricket and bowls clubs, and to the football club when the Hunton Football Club bank account is open in a couple of weeks' time.
- Payments made since the last meeting are:
 - DD - Castle Water (water charges - January/February) - £52.66
- SJ will take a water meter reading in early April and SG will submit it to Castle Water.
- A letter has been received from Landscape Services confirming the grounds maintenance rates for 2021. The cost will be £1,202.66 for 21 cuts (£1,167.63 was quoted for 2020). It was agreed that the quote should be accepted. SG will return the form.
- The following payments were approved:

300095 - The Play Area Inspection Company Ltd - Annual play area inspection	£132.00
300096 - BHIB Ltd - Charities and not for profit protection insurance	£166.42

300097 - Maidstone Borough Council - Bin emptying (January/February)	£150.00
300098 - Hunton Bowls Club - Grant	£1,019.00
300099 - Hunton Wanderers Cricket Club - Grant	£990.00

The cheques will be sent to ST and SJ for signing.

6. Administration

- The meeting date of 14th July was changed to 13th July.
- The insurance renewal has been received from BHIB Insurance Brokers at a cost of £166.42 (the same cost as the last three years). The indemnity limit is £100,000. SG will renew the insurance with BHIB.

7. Other parish news

- Members of the sports clubs expressed their thanks to the Parish Council once again for the grants to cover Covid losses.
- SJ has emailed round a request for funding for a new mower. The Cricket Club has had three petrol mowers stolen. The Club has managed to assemble one mower using parts which can be used to mow the square, but a decent wicket mower is required, which would cost approximately £750-800. The Cricket Club would like to ask the Parish Council for a contribution towards the mower, to allow the recreation ground to be kept in good condition. It was agreed that a request should be made to the Parish Council for the whole amount (£800) and the Cricket Club will pay the remainder if it is not wholly funded.
- SJ met DH to discuss the location of the new container. The preferable location would be through the field gate to the left, between the existing container in the car park and the Bowls Club. This location is better protected by the CCTV and will be easier for delivery. It will be an 8'x10' container, the same size as the existing container, and will provide secure storage for the Parish Council, as well as the Cricket Club. AB and CS felt that it would impact the access to the Bowls Club and create a hideaway. ST suggested marking it out on the ground so everyone can see what it would look like. AB also queried whether there was a manhole there; DP thought it was more than 14' away from the gate. One third of the cost will be met by the Playing Field Committee and two thirds by the Parish Council. This expenditure was agreed. SJ and TS will raise the concerns about the location of the container at the Parish Council meeting.
- TS advised that the biggest piece of news from the Parish Council is the sad loss of Cllr Gary Thomas. SJ agreed it was a great loss - Gary had always been a big supporter of the sports clubs and Playing Field Committee.
- Other parish items to be discussed by the Parish Council at the next meeting include the culvert at Grove Lane and street light at Bensted Close. The Parish Council is developing a website, which will include a local directory, the sports clubs can be added.

8. Any other matters

- Improving security to the north of the site through fencing will be reserved for discussion at a future meeting. ST thought it would be useful to raise this with the Parish Council as they will have a view on it.
- AB is editing the Hunton Herald next month. If anyone has any news, please send it by 15th March.
- ST asked if there had been any further damage to the outfield. SJ confirmed that there had not been any.

Date of next meeting: Wednesday 12th May 2021 - to be held using Zoom (or possibly face to face at the cricket pavilion).

The meeting ended at 9:38pm.