

Management Committee of the King George V Playing Field, Hunton
Minutes of the meeting held on Wednesday 11th November 2020 at 8:15pm
using Zoom video conferencing
Charity number 1084141

Present:	Mr Steve Jones	Hunton Cricket Club
	Mr Simon Taylor	Hunton Cricket Club
	Mr Colin Slattery	Hunton Bowls Club
	Mrs Angela Baptie	Hunton Bowls Club
	Mr Danny Peacock	Hunton Football Club
	Mr David Heaton	Hunton Parish Council

Secretary: Mrs Sharon Goodwin

Apologies: None

1. Welcome

The Chairman welcomed everyone to the meeting.

2. Minutes of the previous meeting

The minutes were agreed as an accurate record of the meeting on 16th September 2020. Copies had been distributed to all Trustees and Parish Councillors and were as usual available on request.

3. Matters arising

- DH will purchase the scalpings to fill the holes in the car park as soon as he has time.
- DH will remove the sandbag in the car park when the holes are filled.
- The loose posts near the Bowls Club have been tightened using concrete posts. DH attempted to put the screws through, but a heavy-duty drill bit is required.
- CS discovered that the multiplay was manufactured by Chipman Play and Leisure, but the company went out of business 23 years ago, so a new platform will need to be fabricated. CS can obtain the platform to bolt on to the frame. An 8'x4' composite, non-slip platform would cost approximately £140 plus £40 for delivery. DP will contact his neighbour who has his own steel fabricating company to see if he can quote for a steel boxwork frame with holes drilled into it for the platform to screw into. SG will ask Hunton Engineering and ST will try other steel fabricators.
- SJ has checked the drainage and there is definitely no flow entering the supply.
- SJ obtained three quotes for the demolition of the old pavilion which were presented to the Parish Council. The Parish Council accepted the quote from P Allison & Sons Demolition Contractors Ltd of £3,000+VAT for the demolition and £300+VAT for the asbestos survey/removal. The Parish Council has £2,200 set aside for the work but will also fund the additional £1,100. Allison's will carry out an asbestos survey this year and demolish the pavilion in spring/early summer 2021. The company has agreed that the quote will stand until this time. SJ will contact Allison's to organise a date for the asbestos survey/removal.
- The hanging bin has been fitted to the play area fencing. The Parish Council has ordered

a replacement for the missing car park bin. DP spoke to Dave Elliott (manager of Hunton FC) about bags of rubbish being left, but he is adamant that it is nothing to do with the Football Club as he ensured the rubbish was taken away.

- The Football Club does not require a key to the barrier as they have one.
- DP found out that Les Packham's son had taken away the missing memorial bench and completely refurbished it. There is one slat missing from the back of the other memorial bench, but SJ has not been able to find a replacement slat to fit. However, it is fine to sit on.
- DP has mentioned the mess made by the white lining machine to Dave Elliott, who has apologised and said it will not happen again.
- DP asked Dave Elliott whether members of the Football Club had been driving erratically in the car park. He said it was nothing to do with the Football Club.
- MBC are supplying the dog control signs.
- ST has not put any additional Covid-19 signs in the play area.

4. Health & safety

- No MBC monthly reports have been received on the children's play area since the last meeting.
- The matting to be installed near the entrance to the play area has been delivered but it is too wet to lay it at the moment. CS will leave it at the Bowls Club and lay it when the weather is suitable. The ground needs to be dug down before the matting can be laid and covered over with chippings (possibly from the car park).
- The Turkey Oak tree has been reduced.
- CS spoke to the inspector at his company, but the annual play area inspection would cost £150. SG will contact The Play Area Inspection Company Ltd to arrange the inspection.

5. Finance

- The Income & Expenditure report to 31st October 2020 was produced to the Committee and noted. After outstanding invoices have been paid this evening there will be £7,763 in funds remaining.
- Payments made since the last meeting are:
 - DD - Castle Water (water charges - September/October) - £52.66
 - Unity Trust Bank (service charge) - £18.00
 - 300089 - Robert Cox (trimming hedge to Hunton Engineering) - £270.00
 - 300090 - David Heaton (reimbursement for concrete posts purchased from Small Loads) - £72.36.
- The picnic table has been delivered but needs assembly. It will be assembled in the spring when Covid restrictions have hopefully been relaxed to allow several members of the Committee to meet and do the work.
- SJ has taken a water meter reading. The meter is not moving as none of the clubs are using any water. A further reading will be taken in spring and submitted to Castle Water, which will represent usage more fairly over the year.
- The following payments were approved:
 - 300091 - Commercial Services Trading Ltd - Grounds maintenance (July/August/September) £467.05
 - 300092 - Maidstone Borough Council - Bin emptying (September/October) £157.12The cheques will be sent to ST and SJ for signing.

6. Administration

- The Annual Return has been submitted to the Charity Commission.

7. Other parish news

- Regarding the £10,000 Business Rates Grant received by the Parish Council, DH advised that the Parish Council would like to grant money to the clubs for loss of income, but the Parish Council needs to be sure it is provided under the correct legislation. SG will contact the Parish Council's internal auditor to ensure that some of the grant can be given to the Playing Field Committee, to be passed on to the clubs.
- Loss of income reports have been received from the Cricket Club and Bowls Club. Dave Elliott has sent some information on the Football Club losses to DP but will put it in writing.
- After some discussion it was agreed that the clubs' main losses are the match fees and the basis for a grant to the clubs should be the lost match fees less any mitigation in the form of other funding received. This would be £990 for the Cricket Club, £1,019 for the Bowls Club and £810 for the Football Club, although Dave Elliott will need to provide details of the losses in writing and any funding the Football Club has received against the losses.
- The mower has been stolen from the Cricket Club. A separate approach will be made to the Parish Council for assistance in funding a replacement. DH noted that there is a benefit to the village as a whole from the Cricket Club maintaining the field, which could be the basis for a grant.

8. Any other matters

- SJ has not received any follow up from the police on the break in.
- Dave Elliot has told DP that the Football Club physio would like to become a trustee, as a representative for the Football Club. SG will contact Dave Elliot for her contact details.

Date of next meeting: Likely to be Wednesday 13th January 2021 (to be agreed after the Parish Council has agreed its meeting dates for 2021) – to be held using Zoom

The meeting ended at 9:32pm.