

Management Committee of the King George V Playing Field, Hunton
Minutes of the meeting held on Thursday 12 June 2008 at 8.00pm
At the Hunton Village Hall, West Street
Charity number 1084141

Present:-	Chairman:	Mr Keith Eatwell	Hunton Parish Council
		Mr John Adams	Hunton Cricket Club
		Mr Simon Taylor	Hunton Cricket Club
		Mr Roger Sawtell	Hunton Parish Council
		Mr Mike Nichols	Hunton Bowls Club
Secretary:		Mrs Margaret Carpenter	Hunton Bowls Club

In attendance: Brian Maytum - Hunton Bowls Club

1. Welcome

The Chairman welcomed all present to the meeting.

2. Apologies

These had been received from John Bates, Alan Bishop, Danny Peacock and David Swann

2. Minutes of the previous meeting

These were agreed as an accurate record of the meeting of 9 April 2008. Copies had been distributed to all Trustees, Parish Councillors and local press representatives and were as usual available on request.

3. Matters Arising

The following, which took in several later items on the agenda, were discussed:-

Grass and hedge trimming (and tree management)

MC would contact Chris Acaster to obtain a quote for hedge trimming in front of the village hall and the lifting of the tree canopy around the playing areas.

Boundaries

The Parish Council are dealing

Water meters

It was agreed the water meters should be installed during the summer holidays when there is less activity in the Village Hall.

Facilities for children and young people

The playing surface under the children's play area was discussed. Enquiries would be made for the purchase of some new "tiles".

Footpath from Bensted Close to the Hall

Awaiting further information from Cllr Parr.

Play and Sport Facilities

In the light of possible movement with regard to the footpath from Bensted Hall the Committee agreed that investigations in to the proposed new play equipment for the field should be reopened.

Extension of Bowls Club Pavilion

During the inspection of the Field the Committee inspected the site of the proposed extension. The Committee approved the proposed extension, subject to the submission of final plans before any work is commenced.

4. Bylaws

These would be posted prior to the Fete.

5. Village Fete

Arrangements were well in hand for the Fete. Raffle tickets were being sold and the programmes had been printed.

6. Health & Safety

Prior to this meeting the Committee made an inspection of the Field. Items in need of attention were the replacement of the chain link barriers to the children's play area; a request would be made to Landscape Services via the Parish Council for a general tidy-up of the perimeter of the field and the area underneath the tress, the area behind the Bowls Green and the entrance to the car park. This work to be undertaken before the Fete on 28 June. The costs of the re-inspection by Paul Boulton had been approved by the Parish Council.

7. Tidyness of the site

The rubbish bins had been purchased by the Parish Council and would be delivered shortly. The Parish Council would make enquiries of the Village Hall Committee as to requirements fortnightly clearing of the bins during the summer season.

8. Car Park

Concern was once again expressed on the state of the car park.

9. Finance

No outstanding matters.

10. Administration and Indemnity Insurance

This was now in place.

11. Wish-list update

Boundaries and the play equipment and repairs to the car park are the main outstanding items at present.

12. Parish Matters

At the Parish Meeting on 8 May 2007 a float of £400 was supplied to the Fete Committee.

Other Matters

RS mentioned that the restraining wire for the safety net alongside the bowls green needed to be repaired.

MC reported that correspondence had been received via the Parish Clerk in connection with the Bowls Club. Advice was being taken from the Charity Commission and the NPFA

Date of Next Meetings - all at Hunton Club

Wednesday 13 August, 2008 - 7.30 pm

Wednesday 15 October 2008

Wednesday 10 December 2008

There being no further matters the formal part of the meeting ended at 8.30pm.

The King George V Playing Field, Hunton
Charity number 1084141

Minutes of the Annual General Meeting held on Thursday 12th June 2008 at 8.30pm at
Hunton Parish Hall, West Street

Present:-

Chairman:	Mr Keith Eatwell	Hunton Parish Council and Football Club
	Mr John Adams	Hunton Cricket Club
	Mr Mike Nichols	Hunton Bowls Club
	Mr Roger Sawtell	Hunton Parish Council
	Mr Simon Taylor	Hunton Cricket Club
Acting Secretary:	Mrs Margaret Carpenter	Hunton Bowls Club

1. Apologies

Apologies had been received from Mr John Bates and Mr Danny Peacock of Hunton Football Club, Mr David Swan and Mr Alan Bishop of Hunton Parish Hall.

2. Minutes of the previous meeting

These were read and agreed as an accurate record. Copies had been distributed to all Trustees, Parish Councillors and local press representatives at the time.

3. Matters Arising

Most matters had been overtaken by events but those remaining were included later in the meeting.

4. Report of Secretary

The Secretary took over from David Swan in December 2007 who had been the Acting Secretary since the inaugural meeting in June 2005, and she thanked Mr Swan on behalf of the Committee for all he had achieved since that time. The Secretary also offered a vote of thanks to Mrs Vikki Stancombe, the Parish Clerk, for all her help to the Committee since her appointment November 2007. The Committee has held 6 meetings during the year and had received funding from the Parish Council for those parts of the Field not separately maintained by the Sports Clubs. Various matters and correspondence had been dealt with on behalf of the Charity and all members had received a copy of the new Scheme for the governance of the Charity. Correspondence received from a former Chairman of the Bowls Club had been referred to the Charity Commissioners and the NPFA for input as required by Section 27 of this Scheme.

5. Chairman's report

The Chairman welcomed all present and thanked the Committee for their attendance over the past year. The Committee had worked well together over the last year and he felt that the co-operation between all the clubs had greatly enhanced the management of the field. With the help of the Committee and the continued co-operation between the Sports Clubs and the Parish Hall Committee, the Village Fete would again take place this year, and it was hoped that this would be an annual event.

6. Election of Trustees

As no changes had been proposed by any of the stakeholders the Trustees were re-elected en bloc.

7. Election of Chairman

The Secretary in the Chair, the Chairman was re-elected unopposed

8. Governance

Trustee Indemnity Assurance was now in place and the new Scheme which will now govern the Charity was sealed by the Charity Commissioners on 28 March 2008. .

The 2009 AGM of the Committee would, as this year, take place some three weeks after the Hunton Annual Parish Meeting to enable it to be given due publicity.

9. Other matters for discussion

There being no further matters the meeting ended at 8.55pm.