

Management Committee of the King George V Playing Field, Hunton
Minutes of the meeting held on Wednesday 10th November 2021 at 8:15pm
at Hunton Village Club, West Street, Hunton
Charity number 1084141

Present:	Mr Steve Jones	Hunton Cricket Club
	Mr Simon Taylor	Hunton Cricket Club
	Mr Danny Peacock	Hunton Football Club
	Mr David Heaton	Hunton Parish Council
	Mr Tony Stanbridge	Hunton Parish Council
	Mr Colin Slattery	Hunton Bowls Club
	Mrs Angela Baptie	Hunton Bowls Club

Secretary: Mrs Sharon Goodwin

Apologies: None

1. Welcome

The Chairman welcomed everyone to the meeting.

2. Minutes of the previous meeting

The minutes were agreed as an accurate record of the meeting on 15th September 2021. Copies had been distributed to all Trustees and Parish Councillors and were as usual available on request.

3. Matters arising

- DH will fill the holes in the car park and remove the sandbag when he has time.
- CS will drill through the metal stay next to the last loose wooden post near the Bowls Club and bolt it to the post.
- The box frame on the multiplay will be sanded, cured and repainted, and the play equipment repainted, in the spring.
- CS will fit the second half of the multiplay platform during the next weekend
- SJ will ask a member of the Cricket Club to look at the area where the old cricket pavilion stood, with a view to concreting it over.
- ST obtained a quote of £8,500 plus VAT for the supply and installation of 85m of steel palisade fencing for the north-west corner of the field. ST has not explored the cost of a higher specification welded fence as it would be more expensive (but could obtain one if the Parish Council require it). SJ found that the cost of a permanent goal would be £2,099 for supply only. DH suggested planting a berberis or pyracantha hedge, which would look better aesthetically and be less costly. He will find out the cost, but it is approximately £300 for 20m.
- SG has walked the north end of the field and did not notice the sewage smell. SJ has not noticed it either.
- SG has checked and all the ivy has been removed from the outside of the Football Club changing rooms.
- DH has cut a pathway along the boundary of the Community Orchard.

- Robert Cox has cut both sides and the top of the beech hedge near the Bowls Club.
- CS will block the rabbit hole under the container as the rabbits are getting on to the bowls green. They are also under the cricket pavilion decking. DH will speak to a contact about the rabbits (insurance and a firearms licence would be required).
- DP has a key to the Football Club changing rooms which he will give to DH for Dave Brooker to access the building to secure the loose threshold.
- No further information has been received from the Football Club about a programme of works/quotes for work required in the changing rooms. DH advised that this was discussed at the last Parish Council meeting. The building is the responsibility of the Parish Council, but the councillors need to know the work required from a health and safety standpoint. DP will inform Dave Elliott that the Parish Council need access to the Football Club to inspect the premises.
- SG invited Kathy Reid (Secretary of the Village Hall Committee) to the meeting, but she was unable to attend. DH has spoken with Kathy about the parking issues. The main problem is in April and August when all three clubs are using the car park at the same time. DH has asked Kathy to state on the hall bookings calendar when a wedding is taking place, so the clubs are aware. Although the clubs would prefer direct notification from Kathy of weddings and big events (as some events other than weddings have many people attending) and there are other issues such as hirers blocking access, the clubs will check the calendar going forward. SG will email the calendar website address to DP so he can provide it to the Football Club. DH will ask whether a Village Hall Committee representative can attend the Playing Field Committee meetings in future.
- CS needs to put some wood in the container which he will arrange with SJ. DH has asked the hall caretaker, Dave Brooker, to look at racking for the container to make best use of the space.

4. Health & safety

- Two MBC monthly reports have been received on the children's play area since the last meeting. Both reports have the usual comment for the multiplay - 'platform has rough edges delaminating' (low risk/satisfactory) which is the same as previous reports. Both also state that one toddler swing has been removed when SJ has actually replaced it. SG has contacted MBC to ensure that the inspections are being carried out.
- Outstanding actions from a previous monthly report from The Play Inspection Company Ltd (via MBC):
 - Picnic table - a number of fixings have worked loose. Secure all loose fixings. Low risk.
Action: When the play equipment is painted in the spring, screws will be inserted underneath. Ongoing.
 - Cradle swings - The surface is lifting at the edges and creating trip points. Repair perimeter of surfacing to remove trip points.
Action: The new wet pour surfacing has been laid. Action complete.
 - Multiplay - The plywood has delaminated in some places. Remove all rough or splintered edges. Low risk.
Action: CS has replaced half of the board and will be replacing the other half on the coming weekend.
 - Multiplay - The paintwork on this item has been damaged or worn exposing the metal underneath which is rusting - Treat any rusting components and repaint. Low risk.
Action: The multiplay will be repainted in the spring. Ongoing.

- Outstanding actions to take from the annual play area inspection report:
 - Timber on the platform - as above - CS will replace the second half.
 - The safety surface under the cradle swings needs attention - as above - the new surface has been laid. Action complete.
- There is a gap in the hedgerow near the road which needs populating, and the wire also needs replacing, although DH noticed that the privet is starting to grow again.
- Robert Cox has cut the roadside hedge.

5. Finance

- The Income & Expenditure report to 31st October 2021 was noted. After three invoices have been paid at the meeting, there will be £5,170 in funds remaining.
- Payments made since the last meeting are:
 - DD - Castle Water x 2 (water charges - September/October) - £277.60
 - Unity Trust Bank (service charge) - £18.00
 - Cheque 300114 - Robert Cox (hedge cutting alongside West Street) - £145.00
- The following payments were approved:

300115 - Maidstone Borough Council - Bin emptying (September/October)	£150.00
300116 - Commercial Services Trading Ltd - Grounds maintenance	£755.95
300117 - Colin Slattery - Reimbursement for multiplay platform	£148.99

The cheques were signed by SJ and ST.
- SJ will take a water meter reading in December.
- The Bowls Club submitted a request for funding for a replacement mower. AB explained that Covid has affected the Bowls Club funds as there have not been any events or open days, so the Club cannot fund the whole cost of a new mower. DH asked about second-hand mowers, but CS has been unable to find a decent second-hand one, plus they cost over £3k and CS has mower cassettes he would want to use. The mower will cost £5,722.80 (reserved by CS at the old price) and the shortfall is £1,000. AB will follow up with County Cllr Webb about the £1,000 KCC Members Fund grant the Club applied for, but if this does not come through the Bowls Club would like to request funding from the Parish Council and Playing Field Committee. DH explained that the Bowls Club is a private members club, rather than an open space, and the Parish Council is a trustee of the land only so it is limited in what it can contribute.

The Committee agreed to underwrite the £1,000 shortfall, less the Parish Council contribution (to be agreed at the next Parish Council meeting), subject to the result of the KCC Members Fund application. AB and CS thanked the Committee members for their support.
- SJ has researched additional equipment for the play area and has found ride on/in animals on springs for younger children which could be located on the safety surface near the play area. The cost of a sit-on animal is £500, and the sit-in equipment costs £1,000 (both supply only). SJ contacted Playspaces who can supply and install a sit-in tractor on a spring at a cost of £2,000 (including VAT). SJ will contact Playspaces again to find out more information.

6. Administration

- SG has not heard whether either Robson or Matthew from the Football Club (who attended the last meeting) would like to become a trustee. DP has not heard either; it is now up to someone from the Football Club to let him know as he is tired of apologising for the lack of response.

- SG has submitted the Annual Return to the Charity Commission.

7. Other parish news

- DH reported that KCC Highways have repaired the surface at the other end of the village after it was flooded.
- Cllr Summersgill has applied to KCC on behalf of the Parish Council for electric vehicle charging points. The charging points could be used by the sports clubs if the application is successful.

8. Any other matters

None.

Date of next meeting: Wednesday 12th January 2022 at 8:15pm at Hunton Village Club

The meeting ended at 9:55pm.