

HUNTON PARISH COUNCIL

MINUTES OF THE FULL COUNCIL MEETING HELD ON MONDAY 8TH MAY 2017 AT 7:30PM AT HUNTON VILLAGE HALL

PRESENT: Cllr G Thomas in the Chair, Cllrs D Heaton, H Ward,
T Stanbridge, R Lee and A Trought, and Mrs S Goodwin, Clerk.

IN ATTENDANCE: County Councillor Paulina Stockell and one member of the public were in attendance until Item 14.4. Borough Councillor Emily Fermor was in attendance until Item 13.3. PCSO Jasmine Pay arrived during Item 6 and was in attendance until Item 8.2. Two members of the public arrived during Item 9.5 and left after Item 18.1.

OPEN SESSION:

In the open session, prior to the start of the meeting, a parishioner expressed concern about the old KCC depot at the top of Barn Hill, as there had been some activity on the site. The site had been bought some time ago and cleared, but there has been no indication what it will be used for. Members were not aware of what the site will be used for and were unaware of any complaints, no planning applications have been submitted. The Parish Council can only deal with any issues as they arise. The resident also mentioned recent fly tipping in the area, but Cllr Thomas advised that it was cleared quickly by MBC. The parishioner queried whether the Community Orchard, fencing and picnic tables had been paid for by the Parish Council. Cllr Thomas replied that the orchard and fencing were grant funded and picnic tables for the orchard will be funded by Hunton Engineering, money raised from a cream tea held by Sue and Steve Wyles and funds raised by the fete. The parishioner was concerned that the verges are being cut less often than in previous years and would prefer to see more regular cuts than the purchase of picnic tables. The parishioner was advised that KCC cut the verges twice a year. The parishioner asked if the parish precept is calculated in the same way as MBC calculate their precept, based on the value of the property. Cllr Thomas advised that the Parish Council sets the parish precept amount, based on the needs of the parish, which MBC then bills and collects. In 2017/18, the parish precept has been kept the same as last year. The parishioner felt that residents are paying twice as KCC fix the roads, but the Parish Council have installed kerbing. Cllr Thomas advised that KCC ended up paying for the kerbing in the end, but some work needs to be funded by the Parish Council or it would not get done. He also advised that MBC works out the actual council tax bills, not the Parish Council.

1. ELECTION OF CHAIRMAN

Cllr Thomas was nominated unanimously. As there were no other nominations, Cllr Thomas was duly elected as Chairman for the forthcoming year and completed the Declaration of Acceptance of Office, witnessed by the Proper Officer.

2. ELECTION OF VICE-CHAIRMAN

Cllr Heaton was nominated unanimously. As there were no other nominations, Cllr Heaton was duly elected as Vice-Chairman for the forthcoming year and completed the Declaration of Acceptance of Office, witnessed by the Proper Officer.

3. APOLOGIES

Apologies for absence were received and accepted from Cllr J Goddard. Borough Councillors R Webb and B Mortimer also sent their apologies.

4. FILMING AND RECORDING

No members of the public expressed a wish to film, record or photograph the meeting.

5. COUNCILLOR DECLARATIONS

5.1 Declaration of Interests

There were no councillor declarations.

5.2 Dispensations

There were no requests for dispensations.

6. MINUTES OF THE FULL COUNCIL MEETING HELD ON 20TH MARCH 2017

The minutes of the meetings held on 20th March 2017 had been previously distributed. The Chairman signed off the official copy of the minutes, following an amendment of Item 10.2 to include Cllr Lee.

7. MATTERS ARISING FROM PREVIOUS MINUTES NOT INCLUDED IN THE AGENDA

Item 10.2 – The Police & Crime Commissioner has not responded yet regarding the lack of police response to road traffic incidents.

Item 10.4 – The Annual Parish Meeting has been advertised and invitations sent to speakers.

Item 10.5 – Cllr Heaton has drafted an Emergency Plan. A copy was distributed to Members. The Plan will be included on the agenda for the next Parish Council meeting.

Item 11.1 – The 2017 KALC Membership Survey was completed and submitted.

8. POLICE & COMMUNITY WARDEN

8.1 Police

PCSO Jasmine Pay introduced herself as the PCSO covering Hunton, Coxheath, Linton, East Farleigh and West Farleigh. PCSO Pay provided the crime report for the period 20th March to 4th May 2017:

24/03/17 – Burglary (tools stolen, ongoing investigation) – Hunton Hill

22/04/17 – Public order (arrests made) – Hunton Village Hall, West Street

22/04/17 – Criminal damage (wing mirror forced off police car, ongoing investigation) – Hunton Village Hall, West Street

02-03/05/17 – Theft (gate removed and stolen, no lines of enquiries) – Hilltop

Gate removal (as at Hilltop above) is quite a regular occurrence. PCSO Pay will be working on crime prevention, including the organisation of a crime prevention event. The CCTV footage was reviewed following the incidents at the Village Hall, but could not help on this occasion. However, arrests were made on the night of the incidents. PCSO Pay has asked Kathy Reid to let her know of any big events being held at the Village Hall, such as teenage birthday parties, so she can drive by and provide a police presence. Cllr Heaton stated that many places have banned hires for teenage parties as trouble can occur when they are publicised on social media. PCSO Pay suggested burning CCTV footage to a DVD, rather than a memory stick, as the police prefer that method and can provide a faster turnaround. The Village Hall Committee will discuss this and the Clerk will contact Q-Tec Solutions to find out if it is possible.

ACTION: CLERK

Cllr Lee suggested use of the Hunton Herald for advertising the crime prevention evening and Cllr Trought suggested that the police could have a display at the Hunton Fete.

8.2 Community Warden

Adam McKinley was unable to attend the meeting.

8.3 Huntonwatch

Steve Wyles of Huntonwatch has provided the following update:

We have now met the new PCSO (Jasmine Pay) and will endeavour to build up the good working relationship with her that we have had with our previous PCSOs.

There are several things to report this time:

1) We were made aware of a private party at the village hall 'getting a bit out of hand' with the need for a police presence. Whilst we have not been made privy to the details, we put the PCSO in contact with Kathy to view CCTV footage of the evening as there were reports of police searching the playing

field. We were unable to help with this as we still do not have a key to the hall, nor access to the monitor and USB splitter - and we understand that the lockable cupboard has still not been moved.

2) There have been numerous reports of vehicles seen in the village under suspicious circumstances. One vehicle has been reported at the scene of an attempted theft of garden tools and again some weeks later at an attempted theft of dogs from a farm. A second, with no index on front or rear, has been seen cruising around the village and paying particular interest to some properties. Strangers have also turned up 'lost' on private property and when challenged have made a quick retreat. All have been reported to the police.

3) Builders equipment was stolen from a property in the Hunton Hill area.

4) We have assisted in the search for dogs that escaped from a property in the Lughorse Lane area, now safely back at home, reported livestock trapped in stock fencing and helped get a couple of escaped piglets back into their field.

Membership numbers have changed very little and the network continues to work well in keeping Hunton informed.

Cllr Trought advised that the issue of reviewing CCTV footage will be on the agenda of the next Village Hall Committee meeting. All Members thanked Steve Wyles for his report and all his hard work with Huntonwatch.

9. LOCAL COMMUNITY

9.1 King George V Playing Field

No further King George V Playing Field Committee meetings have been held since the last Parish Council meeting. Angela Baptie has recently resigned from the Committee and will be replaced by Colin Slattery from the Bowls Club. The new pedestrian gate to the field was fitted on 8th May. The date of 15th May was suggested for training on use of the defibrillator, but the trainer has not responded. The next Playing Field Committee meeting will be held on 10th May 2017.

9.2 Hunton Village Hall Committee

The next Village Hall Committee meeting is not until 23rd May 2017, so no update provided.

9.3 Hunton Primary School

Cllr Trought reported that she visited the school to discuss an offer made by David Hubble to the school to lease some of his land near West Street for car parking. Cllr Trought found that the school does not want to put something in place which residents do not want and it is not a priority for the school at present. Members agreed that the Parish Council should not be involved until the school asks for advice. There is no news yet on a new headteacher.

Cllr Ward is meeting a class teacher soon with a view to some of the school children writing reports for the Hunton Herald.

The 20mph flashing signs have been installed. In addition, County Cllr Stockell is hoping to get some roundels painted on the road.

9.4 Tree & Pond Warden

The Tree & Pond Warden, Mike Summersgill, is unable to attend the meeting, but has said that the remedial tree work was carried out satisfactorily to contract by Tregoning's Trees on 27th/28th March. He is still awaiting comment on the condition of the Turkey Oak near the cricket pavilion.

9.5 Hunton Village Club

The Village Club Committee has discussed the idea of erecting a bus shelter outside the Club, but had decided against it due to the pre-existing bus stop 50 yards away being well-used, the amount of traffic parked in the area at school drop off/pick up times and the work which would be involved in opening out the front of the Club.

10. APPOINTMENT OF COMMITTEES

Members **Agreed** to the following Committee arrangements for the forthcoming year:

- Planning Committee – a minimum of three Councillors.

11. COUNCIL REPRESENTATIVES

Members **Agreed** to the following appointments for the forthcoming year:

- KCC Highways – Cllr Goddard and Cllr Lee
- KALC Area Committee – Cllr Thomas
- Policing matters – Cllr Trought and Cllr Heaton
- Hunton Primary School – Cllr Trought
- Representative Trustees of the King George V Playing Field - Cllr Heaton and Cllr Stanbridge
- Parish Plan Steering Committee – Cllr Trought, Cllr Heaton, Cllr Stanbridge and Cllr Thomas

Members **Agreed** to the following Parish Council responsibilities:

- Footpaths and ditches – Cllr Heaton (primary) and Cllr Goddard (secondary)
- Road conditions and speed limits – Cllr Goddard (primary) and Cllr Lee (secondary)
- Speedwatch – Cllr Ward
- Hunton Parish Plan/Neighbourhood Plan – Cllr Trought
- Events and communications – Cllr Ward
- Planning issues and consultations – Cllr Thomas
- Liaison with KALC, MBC and other external bodies – Cllr Thomas
- Utilities (broadband, water, electricity) – Cllr Stanbridge

12. APPOINTMENT OF INTERNAL AUDITOR

Members **Agreed** to appoint Lionel Robbins as the Internal Auditor for the forthcoming year.

13. COUNTY & BOROUGH COUNCILLORS

13.1 County Councillor

County Cllr Stockell has already circulated her annual report. The biggest issue KCC is facing is the rising cost and demand of Adult Social Care and Children's Services. All street lighting is being converted to LED technology. Lorry parking is a big issue, so a lorry park in the Dover/Folkestone area will hopefully make Operation Stack an issue of the past. The Lower Thames Crossing is likely to result in another tunnel under the Thames.

Cllr Stockell's Combined Members Grants have assisted projects in Hunton (for example, to the Cricket Club), but further applications are encouraged from Hunton as the grant scheme will continue with a pot of upwards of £25,000 per year. Cllr Trought stated that the Village Club could do with some assistance. Cllr Stockell has been the Deputy Cabinet Member for Education, schools can also apply for grants. There will be a permanent 20mph speed limit outside all schools in Cllr Stockell's division. Cllr Thomas advised that a meeting had been held with Susan Laporte of KCC Highways to discuss measures to slow traffic down in the village. Cllr Thomas noted that the political balance has changed at KCC, following the elections. UKIP now has no seats and Labour and the Lib Dems both lost seats. Cllr Stockell will be attending the Hunton Fete on 17th June.

13.2 Borough Councillors

Borough Cllr Fermor informed Members that the enforcement issue at Amsbury Farm is third on the priority list at MBC. Planning Enforcement has been an issue.

Cllr Fermor advised Members to consider how s106 money could be spent, for example on highways, if the Wares Farm planning application is approved by MBC. Members **Agreed** to include it as an item on the next Planning Committee meeting agenda. ACTION: CLERK

Cllr Fermor is working with Cllr Ward to obtain 10,000 signatures for the railway petition.

14. PARISH COUNCILLORS

14.1 Liaison with External Bodies

Cllr Thomas has been involved in CPRE work. KALC has been putting in a lot of work regarding the Maidstone Local Plan, but MBC is not listening.

14.2 Footpaths and Ditches

Cllr Heaton reported that footpath KM164, discussed at the last meeting, has been reported to KCC PROW as a stile is dangerous (it should be a gate) and the signage for a detour is misleading. Cllr Heaton will spray the permissive footpath when the weather conditions are right.

14.3 Highways

Cllr Goddard was unable to attend the meeting, but has provided the following report:

- A meeting was held with Claire Chewter and Susan Laporte on 19th April outside Hunton Primary School. The 20mph scheme funded by Paulina Stockell outside the school is now operational. The lights will flash outside the school at school times. Susan suggested a survey through TESC regarding possible solutions to reduce speed outside the school. The proposed ditched channel outside the school has been cancelled and curb stones will be installed instead. Cllr Goddard will follow up on the survey and curb stones.
- A “SLOW” sign has been requested for the entrance of Bensted Close to prevent any children being injured while they play in the close. Vehicles enter the close too fast so the residents want to deter them. Claire Chewter raised this as an enquiry and it has been routed through Schemes, Planning and Delivery Team to assess.
- The application form has been prepared and email support obtained to make the TRO application to move the 7.5T sign on East Street. The cost of the application is £1,200 and the cost to physically move the sign will be £300. Clive Baxter has offered to contribute towards the cost of moving the sign. Members **Agreed** that a cheque should be written for £1,200 to KCC for the TRO application.
- There have been no Lorrywatch sessions since 20th March. HGVs continue to use East Street. Cllr Ward advised that, since the middle of September 2016, there have been 94 reports of traffic incidents by residents, 76 of which involved HGVs. Cllr Ward will email the traffic incidents report to Members when it has been updated. ACTION: CLLR WARD

14.4 Speedwatch

Cllr Ward reported that three Speedwatch sessions are planned for May. One has already been undertaken, there will be a session on the 11th and another on the 15th. A planned session on the 24th has been cancelled. A call for additional volunteers was placed in the Hunton Herald, but no one has volunteered.

Cllr Heaton advised that in Etchingham, Surrey there are signs stating it is a Speedwatch area and two people stand with a speed gun and high-vis jackets, which would be more effective. Cllr Ward stated that Speedwatch is supposed to be educational, the sign shows the speeds the vehicles are travelling.

14.5 Hunton Parish Plan/Neighbourhood Plan

The Neighbourhood Plan is on hold for now.

14.6 Communication & Events

Cllr Ward reported that Cllr Trought has designed a poster to advertise the Annual Parish Meeting at four locations in the village. The cheapest option for weather-proof posters is plastic banner material at a cost of £10 each. Members **Agreed** that the posters should be ordered. ACTION: CLLR WARD

14.7 Planning Issues and Consultations

Cllr Thomas reported that the Planning Inspector has written his interim report on the MBC Local Plan, following which MBC has produced amendments to its policies. The biggest issue is Woodcut Farm near Junction 8 of the M20. A few officers and borough councillors seem determined to build on this site. The MBC Planning Committee turned down a developer's application, the developer subsequently appealed, so the enquiry is likely to take place in October. A fortnight ago the Planning Officer proposed that the Planning Committee's reason for refusal of the application should not be defended at appeal, but the proposal was defeated 8:5 by members. The Planning Referrals Committee will consider it on 11th May. It may go to judicial review.

14.8 Utilities

Cllr Stanbridge and Cllr Ward attended a meeting with South East Water to discuss pipe renewal schemes in the local area. The first is taking place at the end of Heath Road/The Good Intent pub in August; the diversions may affect Hunton. The water main on Hunton Hill will be replaced through pipe bursting and is planned for the end of September/October. South East Water are to provide timescales. Hunton Hill will be closed to all traffic for the duration of the works. Cllrs Stanbridge and Ward recommended that the work is carried out during the school holidays and avoiding the harvest period. It was a useful meeting with good communication.

Regarding broadband, Hunton's main exchange is fibre optic enabled, but is not of much use for those who live some distance away from it. The village needs more cabinets which could be co-funded by BT Open Reach, options for funding may be available.

15. OTHER PARISH MATTERS

15.1 Flooding

Cllr Thomas expressed his frustration at the number of people discussing flooding issues, but with very little action being taken. There are two meetings with the National Flood Forum this week (who have no powers). There are groups involving KCC, MBC, Internal Drainage Board, etc, but nothing is being done. The Arcadis report commissioned by MBC has been issued. Various options for flood alleviation were tested, but none were found to be a viable solution.

Cllr Heaton had attended a meeting with the Environment Agency (EA) on property and community level resilience, which was also attended by representatives from Marden, Nettlestead, East Farleigh and West Farleigh. If a property has a 1 in 20 chance of flooding, the owner is eligible for a property flooding resistance survey. Eight parishes are affected by the confluence of the rivers Teise, Beult and Medway and 300 properties in those parishes would suffer from a 1 in 20 chance of flooding. If any further properties are known to be at risk they can be notified to the EA. Cllr Thomas advised that there are 26 properties in Hunton at risk of flooding. Cllr Heaton had provided details of properties in Bishops Lane and Cheveney Mill, which were not on the EA list. Notifying the EA will not affect the insurance premiums of those properties. The owners of the properties will receive a letter from the EA in May, offering a scoping survey to see if they are eligible for property level resilience. The surveys will be carried out in June. If eligible, £5,000 will be offered to assist with measures to stop water getting in. If property level resilience doesn't work, community level resilience will be available. The EA is putting on an exhibition from 9th to 11th June to show what property level resilience is available. Cllr Ward **Agreed** to put the details of the exhibition in the Hunton Herald.

Cllr Heaton **Agreed** to send the EA presentation to Cllr Ward.

ACTION: CLLR WARD
ACTION: CLLR HEATON

15.2 Clerk's Report

The Clerk had attended the 'Preparing for your Audit – Best Practice Workshop' on 1st April which had proved very helpful. The Clerks Conference has been postponed from 7th June to 14th September. A letter has been received from the Speaker of the House of Commons about UK Parliament Week, which takes place between 13th and 19th November.

16. CONSULTATIONS

16.1 MBC – Parish 'Thin Applications' Consultation

MBC is considering providing 'thin planning applications' to parishes, ie copies of planning applications that include plans only (all plans, including A4, A3 and largescale – A0, A1, A2). The purpose of the consultation is to understand what issues, if any, the introduction of thin applications would cause to parishes.

Member **Agreed** that it would be acceptable to receive thin applications. The Clerk will complete the consultation.

ACTION: CLERK

16.2 MBC – Maidstone Borough Local Plan: Proposed Main Modifications Consultation

The Maidstone Borough Local Plan was submitted for independent Examination in May 2016. An independent planning inspector was appointed by the Secretary of State to conduct the Examination

with the purpose of deciding whether the Plan was ‘sound’. A number of proposed Main Modifications to the Plan were compiled which the Inspector thinks will be needed. These have now been published for public consultation before he reaches his final conclusions on the Plan and the changes needed to it. Cllr Thomas is writing a response on behalf of CPRE. Members **Agreed** that no response should be provided as Hunton is not affected due to the modifications relating to policies rather than sites.

16.3 **Department for Transport – South Eastern Rail Franchise Public Consultation**

The consultation document sets out proposals to improve the train service on the South Eastern rail network. The consultation seeks views on the service now, as well as thoughts on how to improve it in the years to come. Members considered Question 12 - How far do you support, or oppose, reducing journey times to key destinations in Kent and East Sussex, by reducing stops at less well used intermediate stations to create hourly fast services?

Cllr Ward believes that the proposal to reduce the service makes no sense when so many houses are being built in Marden and Staplehurst. There is already a high-speed service from Ashford to London, so there is no need to make other services high-speed. Many people use the intermediate stations and want to retain those services.

Cllr Ward **Agreed** to draft a response to the consultation.

ACTION: CLLR WARD

17. **FINANCE**

17.1 **Statement of Internal Control**

Members reviewed the Statement of Internal Control produced by the Clerk and **Agreed** that it could be signed and included with the year-end accounts. The Statement was signed by the Chairman and the Clerk.

17.2 **Annual Review of Effectiveness of Internal Audit**

In carrying out the Council’s Annual Review, Members **Agreed** that:

- the Internal Auditor is independent of the Council, has no involvement in the financial decision making and is competent to carry out an effective audit of the Council’s system of internal control;
- the review and scope of the internal audit adequately assesses the Council’s internal controls and management of risk;
- they understand the importance of the relationship between the Internal Auditor and the Council;
- adequate preparations are made for the audit procedure; and
- reports received from the Internal and External Auditor are actioned when necessary.

17.3 **Internal Audit Report**

The Internal Auditor carried out the audit on 2nd May 2017 and has completed Section 4 of the Annual Return. The Internal Audit report has not been received yet, so will be considered at the next Parish Council meeting.

17.4 **Accounts 2016/17**

Members **Agreed** that the Council’s Statement of Accounts should be approved. The Accounts were signed by the Chairman and the Clerk. The Chairman also signed the year-end cash book.

17.5 **Annual Return 2016/17**

17.5.1 **Section 1 – Annual Governance Statement**

Members considered the Annual Governance Statement contained in Section 1 on page 2 of the Annual Return and determined that the statements numbered 1 to 8 could all be answered “Yes” and statement number 9 should be answered “N/A”. Members **Resolved** that the Annual Governance Statement be approved. Page 2 of the Annual Return was signed by the Chairman and the Clerk.

17.5.2 **Section 2 – Accounting Statements**

Members considered the Accounting Statements contained in Section 2 on page 3 of the Annual Return

and **Resolved** that they be approved. The Clerk had already signed page 3 of the Annual Return according to the requirements of the external auditor. It was signed by the Chairman.

17.6 **Budget Monitoring Reports**

Members considered reports showing the budget and actual figures for 2016/17; the budget for 2017/18 as discussed at the January 2017 Parish Council meeting; and receipts and payments for April 2017. The preliminary 2016/17 budget has been adjusted to include the precept of £25,000, remove the expenditure budget of £400 for a strimmer and increase the Parish Services Scheme income budget from £1,335 to £1,835 (as advised by MBC) – all agreed at the 26th January 2017 Extraordinary Council meeting. The ditched channel had not been installed outside the school by the year end, so the £3,163 budget has been carried forward into the 2017/18 budget.

Members **Noted** the reports and **Approved** the changes to the budget for 2017/18.

17.7 **Income Received**

Members **Noted** the following income received since the last meeting:

Village Hall Committee – FIT receipts	£197.01
Maidstone Borough Council – Precept	£25,000.00
S Wyles – Cream Tea fund raiser (funds held on behalf of the HPPSC)	£225.00

Cllr Stanbridge reviewed and signed the bank reconciliation.

17.8 **Payments Made**

Members **Approved** the following payments made since the last meeting:

SO – Sharon Goodwin – Salary & office allowance – March	£431.61
Unity Trust Bank – Service charge	£18.00
300183 – C D Tregoning – Tree surgery (second part)	£360.00
SO – Sharon Goodwin – Salary & office allowance – April	£431.61

17.9 **Cheques for Signature**

Members **Agreed** that the following payments be approved and the cheques were signed by Cllrs Stanbridge and Trought:

300184 – E.ON – Street lighting electricity	£9.39
300185 – Robert Cox – Footpath hedge and verges maintenance	£495.00
300186 – King George’s Field – Contribution for 2017/18	£6,000.00
300187 – KALC – Annual membership subscription / Preparing for Audit Workshop	£334.90
300188 – Hunton Parish Hall Cttee – Contribution towards running costs (first half)	£500.00
300189 – Sharon Goodwin – Travel expenses/Stationery	£62.68
300190 – Kent County Playing Fields Association – Annual membership subscription	£20.00
300191 – Kent County Council – Traffic Regulation Order	£1,200.00

17.10 **Bank Account Signatories**

Members **Agreed** to add Cllrs Ward and Lee to the list of authorised signatories for the Council’s bank accounts. The Unity Trust Bank ‘Changing your signatories’ form was completed by all the signatories. To comply with the bank’s requirements, Members **Resolved** that:

- the people named in the form will be authorised signatories on all accounts;
- instructions and changes will be given in line with the mandate;
- they are aware that Unity Trust Bank may not make any enquiries before acting on instructions given by any authorised signatory;
- they will notify Unity Trust Bank of any changes to the organisation in writing.

Members **Agreed** to remove Steve Wyles from the list of authorised signatories. The Unity Trust Bank ‘Removal of signatory, user or corporate cardholder’ form was completed. To comply with the bank’s

requirements, Members **Resolved** that:

- the amendments to the Mandate for the operation of the bank accounts, payment instructions and banking services be approved and be provided to the Bank by persons authorised to do so in accordance with the Bank's procedures and the Mandate;
- the Bank is entitled to rely upon the amended Mandate until it receives a later Mandate amending it;
- the Bank will be notified in writing of any changes to the organisation as per the terms and conditions of the account.

17.11 Parish Services Scheme

The Parish Services Scheme 2016/17 year-end certificate has been completed by the Clerk to detail how the grant has been spent. Members **Approved** the certificate and authorised the Chairman to sign the form.

18. PLANNING

18.1 Planning Applications

The following planning applications were considered and recommendations made:

18.1.1 Forsters Cottage, Water Lane – 17/501544/FULL

Replacement of existing garage doors with two new windows together with minor internal alterations.
Parish Council recommendation: No objection.

18.1.2 Forsters Cottage, Water Lane – 17/501545/LBC

Listed Building Consent for replacement of existing garage doors with two new windows together with minor internal alterations.
Parish Council recommendation: No objection.

18.1.3 1 Bishops House, Bishops Lane – 17/501921/FULL

Erection of an oak framed garden room to rear elevation.
Parish Council recommendation: No objection.

18.1.4 1 Bishops House, Bishops Lane – 17/501922/LBC

Listed Building Consent for the erection of an oak framed garden room to rear elevation.
Parish Council recommendation: No objection.

18.1.5 Petty Hoo, Bishops Lane – 17/501881/FULL

Demolition of existing outbuilding and construction of a garage with two parking bays, workshop and garden store.
Parish Council recommendation: No objection.

18.1.6 Petty Hoo, Bishops Lane – 17/501882/LBC

Listed Building Consent for the demolition of existing outbuilding and construction of a garage with two parking bays, workshop and garden store.
Parish Council recommendation: No objection.

18.1.7 Land South of Redwall Lane, Linton – 16/508659/FULL

Demolition of existing dwelling and erection of B8 warehouse building with ancillary offices, dock levellers, access, parking and landscaping including the creation of new woodland and attenuation pond. Additional documentation submitted.
Parish Council recommendation: Refuse, as the additional information makes no difference to the Parish Council's original objections. There is no reference to any traffic other than HGVs and the suggested proposals could not be policed.

18.1.8 Hunton C of E Primary School, Bishops Lane – 14/504109/ADV

Advertisement consent for the installation of 2 no. non-illuminated metal pole mounted signs

(Retrospective Application). Revised details received.

Parish Council recommendation: Approve the new location of the sign.

There is also a banner sign outside the school which is on Highways property and possibly larger than the maximum permitted size. Cllr Trought **Agreed** to discuss this sign with the school.

ACTION: CLLR TROUGHT

18.2 Planning Decisions

18.2.1 The Bishops Cottage, Bishops Lane – 16/508356/FULL

Single storey rear garden room and internal alterations.

Parish Council recommendation: Approve

Maidstone Borough Council decision: Permitted

18.2.2 The Bishops Cottage, Bishops Lane – 16/508357/LBC

Listed Building Consent for single storey rear garden room and internal alterations.

Parish Council recommendation: Approve

Maidstone Borough Council decision: Permitted

18.2.3 5 The Square – 17/500542/FULL

Erection of a single storey rear extension and insertion of a new rooflight.

Parish Council recommendation: Approve.

Maidstone Borough Council decision: Permitted

18.2.4 Scuffits, Water Lane – 17/500630/FULL

Erection of greenhouse.

Parish Council recommendation: No objection

Maidstone Borough Council decision: Permitted

19. DATE OF NEXT MEETING

The Annual Parish Meeting is on **Monday 22nd May 2017** at 7pm for 7:30pm at Hunton Village Hall.

The next full Parish Council Meeting is on **Monday 17th July 2017** at 7:30pm.

There being no further matters to be discussed the meeting closed at 10:35pm.