

## HUNTON PARISH COUNCIL

### MINUTES OF THE EXTRAORDINARY COUNCIL MEETING HELD ON TUESDAY 23<sup>RD</sup> FEBRUARY 2016 AT 8:30PM AT HUNTON VILLAGE HALL

**PRESENT:** Cllr G Thomas in the Chair, Cllrs R Sawtell, R Porter, S Wyles, A Trought and D Heaton and Mrs S Goodwin, Clerk.

**IN ATTENDANCE:** There was no one in attendance.

**1. APOLOGIES**

Apologies for absence were received and accepted from Cllr T Stanbridge. County Cllr P Stockell had also sent apologies.

**2. FILMING AND RECORDING**

There were no members of the public present to film, record or photograph the meeting.

**3. COUNCILLOR DECLARATIONS**

**3.1 Declaration of Interests**

There were no councillor declarations.

**3.2 Dispensations**

There were no requests for dispensations.

**4. NEIGHBOURHOOD PLAN**

The members of the Neighbourhood Plan team, Cllr Trought, Cllr Wyles and Cllr Porter, provided a written report on Phase 1 of the Hunton Neighbourhood Plan to members of the Parish Council. The team also provided an overview of the work undertaken to date, the results from Phase 1 and the next steps to take.

As the team consists of only three people, the workload has been immense and Cllr Wyles and Cllr Porter will not be continuing to the second phase. New members will need to be enlisted for the Neighbourhood Plan team in order to progress Phase 2, which will involve holding workshops in the village to re-engage with residents to establish the priorities for the village in more detail,

Members agreed that it was important to keep the momentum of the Neighbourhood Plan going, but as there is a Parish Council election in May, it was **Agreed** that a decision on how to progress Phase 2 would be made after the new Parish Council has been elected and also following the Village Fete in June.

**5. VILLAGE HALL**

Cllr Trought and Cllr Heaton have met with Mike Summersgill and Kathy Reid of the Village Hall Committee to discuss setting a terms of reference for the Committee and to agree the criteria for charging for the use of the Village Hall. At this meeting it was agreed that a terms of reference should be drawn up along the lines of a proforma obtained by Cllr Heaton.

Members discussed the issue of charging village groups for holding events at the Village Hall. It was **Agreed** that there should be no charge for village events and they should also receive priority over private lettings. Such events would include: Village Fete; Christmas Fayre; pantomime, Harvest Supper; and Friends of St Mary's events. In order to cover the costs involved in running the Village Hall, Members **Agreed** that the Parish Council should provide a grant of £1,000, to be reviewed annually when the Parish Council budget is set.