

**HUNTON PARISH COUNCIL**  
**MINUTES OF THE FULL COUNCIL MEETING**  
**HELD ON MONDAY 11<sup>TH</sup> MARCH 2013**  
**AT HUNTON VILLAGE HALL**

**PRESENT:** Cllr R Sawtell in the Chair, Cllrs G Thomas, D Heaton, L Leonard, R Porter and S Wyles, and Mrs S Goodwin, Clerk. Cllr T Stanbridge arrived during Item 6.1.

**IN ATTENDANCE:** Borough Cllr D Collins was in attendance. One member of the public arrived during Item 6.1.

**1. APOLOGIES**

Apologies for absence were received and accepted from County Cllr P Stockell and Borough Cllr J Wilson.

**2. COUNCILLOR DECLARATIONS**

**2.1 Declaration of Interests**

There were no councillor declarations.

**2.2 Dispensations**

There were no requests for dispensations.

**3. MINUTES OF THE FULL COUNCIL MEETING HELD ON 14<sup>TH</sup> JANUARY 2013**

The minutes of the meeting on 14<sup>th</sup> January 2013 had been previously distributed. The Chairman signed off the official copy of the minutes.

**4. MATTERS ARISING FROM PREVIOUS MINUTES NOT INCLUDED IN THE AGENDA**

Item 5 – The Clerk has emailed PCSO Watts for her comments on the running of the Christmas Market. No response received as yet.

Item 6.4 – The Clerk has responded to the KCC 7.5 Tonne Weight Restriction Experimental Order 2012.

Item 6.5 – No response was provided on the DCLG Examining Speed Limits for HGVs over 7.5 Tonnes on Single Carriageway Roads consultation.

Item 7.4 – The Clerk has sent a letter to Mrs Ann Sawtell, thanking her for all her hard work on the Christmas Market.

Item 9.9 – The Clerk has submitted the Parish Precept Requirement 2013/14 form to MBC.

Item 5 from 10<sup>th</sup> September 2012 meeting – PCSO Watts offered to contact other parishes to see if they would like to work with Hunton in setting up a Community Emergency Response Team.

PCSO Watts was not at the meeting to provide an update. Cllr Heaton agreed to report back to the Hunton Parish Plan Steering Committee, but has not done so as yet.

**5. POLICE BUSINESS**

PCSO Watts was unable to attend the meeting and had not provided a crime report.

**6. HIGHWAY AND FOOTWAY MATTERS**

**6.1 Footpath – Bensted Close to Village Hall**

David Smith of KCC has provided a works schedule for the footpath. Cllr Thomas noted that timings had not been given for the bridges to be installed. A letter from David Smith had stated that funding would still be available in the next financial year, so there is a possibility the work

will not be carried out before 31<sup>st</sup> March 2013 as previously promised. It was acknowledged that the bridges themselves have already been paid for by County Cllr Stockell.

Cllr Thomas remarked that the objective of a meeting recently held at KCC was to meet the contractors who would be doing the work on the footpath, but none of them had attended the meeting. There was some discussion about the Parish Council organising the work itself if KCC does not move the project along, but the cost implications need to be considered.

Members agreed that the contractors should be contacted to establish what is happening. Cllr Wyles noted that KCC is still waiting for a quotation from Coppards which will then need to go through the approval process.

Cllr Thomas suggested that if nothing happens within the next couple of weeks then the Parish Council should obtain the bridges from KCC and do the work. An extraordinary meeting would need to be held to agree this.

Cllrs Thomas and Wyles agreed to take the lead on project managing the footpath works.

## **6.2 Gateways**

The Clerk reported that she had attended a meeting with Ben Hilden of KCC, County Cllr Stockell and Sue Wood of Hunton Primary School to discuss any outstanding issues on the West Street Gateways. Mr Hilden has agreed to install the 'Hunton' nameplates on the 30mph posts by 17<sup>th</sup> March. Mr Hilden will also be discussing the extension of the 30mph speed limit back to the village hall with Cllr Stockell in the new financial year when funding may be available.

## **6.3 West Street Problems**

### **6.3.1 Ditch & Road Verge**

The Clerk has spoken to Richard Dixon of KHS regarding several issues and reported the following:

KHS has agreed to extend the white lining down to Bensted Close from the Village Hall, but it will be in the new financial year when funding is available. In addition, road patching will be carried out from Church Cottage to Bensted Close along the ditch side.

The culvert in front of the village hall has been cleared, but no road pins have been inserted.

Richard Dixon will look into this.

The blocked drains on West Street have been cleared.

Pot holes are to be repaired in Water Lane, West Street, East Street and upper Hunton Hill under the 'find and fix' policy.

The Chairman asked the Clerk to put in a request to Richard Dixon to renew the white line in the centre of the road down Hunton Hill as they are worn and barely visible in places.

ACTION: CLERK

There is also a broken drain on the corner of Bishops Lane and West Street with an open corner, which is dangerous and needs replacing. The Clerk agreed to contact Richard Dixon.

ACTION: CLERK

### **6.3.2 20mph Speed Limit Outside Hunton School**

Ben Hilden of KCC has instructed the KCC contractor to repaint the 'School Keep Clear' markings and the centre line. Due to poor weather conditions the lining programme has been severely delayed.

## **7. RESOURCES AND ENVIRONMENT MATTERS**

### **7.1 King George V Playing Field**

The Chairman and Secretary of the King George V Playing Field Management Committee were both unable to attend the meeting.

Cllr Sawtell had attended the last King George V Playing Field Management Committee meeting and reported that the money had been spent on the new playing equipment on the field, which everyone seemed to be very happy with. The Committee is regrouping to see what to do next and is waiting for the money to come in from the Parish Council in the next financial year.

## **7.2 Hunton Parish Plan**

The Chair of the Hunton Parish Plan Steering Committee was unable to attend the meeting. Cllrs Stanbridge and Wyles had been present at the last Parish Plan Steering Committee and reported the following:

- Alan Bishop would like help on the Village Hall Committee;
- Funding for the Applause events has stopped, so more publicity is required to sell tickets as the events are being funded by the village hall;
- A working party has replanted the hedge alongside the playing field, using many of the free saplings obtained by Alan Bishop. There are 40-50 saplings left, which could be used along the footpath hedge or kept as replacements.

## **7.3 SpeedWatch**

The Clerk reported that the grant of £1,800 from KCC has been received towards the cost of the SpeedWatch equipment, which has now been purchased.

## **7.4 Annual Parish Meeting**

Members discussed the invitation list for the Annual Parish Meeting, to be held at 8:00pm on 20<sup>th</sup> May 2013. Members made some amendments.

## **8. MATTERS OF REPORT**

### **8.1 County and Borough Councillors**

#### **8.1.1 County Councillor**

County Cllr Stockell was unable to attend the meeting.

#### **8.1.2 Borough Councillors**

Borough Cllr Collins reported that the 7.5T signs put up outside Stonewall a few days ago had been knocked down today. A resident of Stonewall thinks they have been put in the wrong place. Predetermination on Planning no longer applies, so Cllr Collins can now enter into discussions on individual applications.

New Dog Behaviour Orders will be introduced in April, so it will be an offence to allow dogs in children's play areas and also if owners do not pick up after their dogs.

Marden Parish Council used SpeedWatch and found that the worst offender was a parish councillor.

The Chairman asked when the Little Clock House planning application would be heard by MBC Planning Committee. Cllr Collins did not think it would be soon.

### **8.2 Chairman**

The Chairman did not have anything to report other than attending a meeting with David Smith of KCC about the footpath, which everyone was aware of.

### **8.3 Individual Councillors**

The Councillors did not have anything to report.

### **8.4 Clerk**

The Clerk did not have anything to report..

## **9. FINANCE**

### **9.1 Budget Monitoring Report**

The Budget Monitoring Report to 28<sup>th</sup> February 2013 was noted.

Cllr Thomas remarked that approximately £6k had been spent under Concurrent Functions this

year. Next year the Parish Council will only receive £1.9k funding from MBC towards this expenditure. Borough Cllr Wilson has said that parish facilities are just for parishioners, but in Hunton this is not the case. For example, only one member of Hunton Football Club is from Hunton. Cllr Thomas suggested that the Parish Council should invoice MBC at the year end for the shortfall in funding.

The Chairman stated that there are different pots of money held around the village by various groups and asked whether the Parish Council has a moral obligation to hold the money on their behalf. Members agreed it should be put on the agenda for the next Parish Council meeting in May.

## 9.2 Income Received

The following income has been received since the last meeting:

KCC – Grant towards Speedwatch Equipment	£1,800
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Cllr Porter reviewed and signed the bank reconciliation.

## 9.3 Payments Made

Members approved the following payments made since the last meeting:

SO – S Goodwin – Salary & Office Allowance – January	£380.80
SO – S Goodwin – Salary & Office Allowance – February	£380.80

## 9.4 Cheques for Signature

Members **Agreed** that the following payments be approved and the cheques were signed:

1099 – Playdale Playgrounds Ltd – New Play Equipment – Balance (KGF)	£5,151.71
1100 – Aon UK Limited – Insurance (KGF)	£158.31
1101 – ACRK – Membership Subscription	£35.00
1102 – Robert Cox – Repairs to Gate (KGF)	£50.00
1103 – Unipar Services – SpeedWatch Equipment	£2,364.00
1104 – KALC – Legal & Finance Conference	£72.00
1105 – MBC - Bin Emptying – January/February (KGF)	£149.76

## 9.5 Parish Services Scheme

Members noted that the final funding amount for Hunton for 2013/14 under the MBC Parish Services Scheme would be £1,949.

## 9.6 Review of Clerk's Salary

Members agreed that the Clerk's salary is increased by one point to Spinal Column Point 20, commencing April 2013. Two Members signed the standing order instruction for the bank.

## 10. PLANNING

### 10.1 Planning Decisions

No planning decisions have been received from MBC.

### 10.2 Planning Enforcement

A parishioner has asked the Parish Council to contact MBC Planning Enforcement regarding breaches of planning conditions at Little Clock House, George Street.

Borough Cllr Collins advised that an enforcement file has already been started on this property.

Members agreed that the Clerk should write to MBC Planning, detailing the breaches of planning conditions at Little Clock House.

ACTION: CLERK

**11. DATE OF NEXT MEETING**

The next full Council Meeting is on Monday 13<sup>th</sup> May 2013 at 8:00pm at Hunton Village Hall.

**There being no further matters to be discussed the meeting closed at 8:55pm.**