

**HUNTON PARISH COUNCIL**  
**MINUTES OF THE MEETING**  
**HELD ON THURSDAY 12<sup>TH</sup> NOVEMBER 2009**  
**AT HUNTON PARISH HALL**

**PRESENT :** Cllr R Sawtell in the Chair, Cllrs L Leonard, G Thomas and M Walter and Mrs V Stancombe, Clerk

**IN ATTENDANCE:** PC Gary Shaw was in attendance at the start of the meeting. County Cllr P Stockell, Borough Cllr J Wilson and one parishioner were in attendance to Item 8 and Borough Cllr B Mortimer and two further parishioners were in attendance to item 9.

**1. APOLOGIES**

Apologies were received and accepted from Cllrs Eatwell, Heaton and Porter.

**2. COUNCILLOR DECLARATIONS**

There were no declarations made.

**3. MINUTES of the FULL COUNCIL MEETING held on 10<sup>th</sup> SEPTEMBER 2009**

The Minutes of the meeting had been previously distributed and were unanimously **Agreed** to be an accurate record. The Chairman signed off the official copy.

**4. POLICE BUSINESS**

PC Gary Shaw reported three crimes since the last meeting being two incidents of theft and one incident of damage to a vehicle. With reference to the annual Kent Policing Survey giving the Council an opportunity to comment on the Policing precept, Cllr Thomas expressed his views regarding policing procedures in the County.

**5. HIGHWAY AND FOOTWAY MATTERS**

**5.1 Footpath – Bensted Close to Village Hall**

The Chairman reported that David Hubble has now given written confirmation of his agreement to the establishment of the footpath inside the hedge on his land that borders West Street. With regard to obtaining permission for a footpath on the second field, the Council has been asked to write to the Estate Manager at Tregothnan Kent Estate to confirm Mr Hubble's agreement. There followed discussion regarding the differences between a Permissive footpath and a Public Right of Way and how this may affect funding opportunities. The Clerk will contact KCC to enquire and Cllr Wilson offered to provide contact details of the Forge Lane Action Group that has a similar project in hand. It was Noted that the work to reduce the height of the hedge should be carried out during the winter months. ACTION: CLERK

**5.2 Boundary – Hunton Playing Fields**

Members considered the query raised by David Savage regarding the boundary line at the Playing Field and the Land Registry entry clearly shows the land utilised by Mr Savage is registered to Hunton Parish Council. Members **Agreed** to wait for a formal request from Mr Savage or his solicitor regarding transfer of ownership. The Clerk was asked to write to Mr Savage accordingly. ACTION: CLERK

**6. RESOURCES AND ENVIRONMENT MATTERS**

**6.1 King George's Field Charity**

Cllr Eatwell was unable to be present and therefore no report was presented.

**6.2 Play Area**

Cllr Eatwell was unable to be present to report on the revised Annual Play Area Inspection Report. The item was deferred to the next meeting.

**6.3 KALC – Chairmanship Day**

Cllr Sawtell **Agreed** to attend the KALC Chairmanship Day on Wednesday 13<sup>th</sup> January at Lenham Community Centre. ACTION: CLLR SAWTELL

**6.4 KIG**

Members **Noted** the email from KALC requesting support for the Joint Parishes Group and **Agreed** to confirm their support. ACTION: CLERK

## 7. MATTERS OF REPORT

### 7.1 County and Borough Councillors

County Cllr P Stockell reported that the KCC budget is currently being prepared for 2010/11 and savings of around £200,000 are sought.

Borough Cllr B Mortimer congratulated the organisers of the Hunton Flower Festival and reported that the new stone mastic asphalt (SMA) road surface on Barn Hill has caused problems. While the surface is hard wearing and inexpensive, it is very slippery and dangerous for horses and motorcycles. Cllr Mortimer reported that he had requested some warning signage and was trying to produce a list of roads that would be unsuitable for this type of surfacing.

Borough Cllr J Wilson reported the Concurrent Functions Grant for 2010/11 is expected to remain the same as the current year.

### 7.2 Chairman

The Chairman reported attendance at the Parish Liaison Meeting on 28<sup>th</sup> September hosted by Cllr Marion Ring who is keen to improve communication between Borough and Parish Councils.

The Chairman also reported that it is soon hoped to have a group of volunteers ready to start work on a Parish Plan and the recent Plan prepared by East Farleigh will be utilised as guidance material.

### 7.3 Individual Councillors

Cllr Walter reported attendance at an MBC training session that discussed Declarations of Interest and gave an overview of Personal and Prejudicial interests.

### 7.4 Clerk

#### 7.4.1 Meeting Dates 2010

Members **Agreed** to the meeting dates for 2010 being on the second Thursday of January, March, May, July, September and November. The Annual Parish Meeting will be held after the Annual Meeting of the Council in May.

#### 7.4.2 Salt Bin

Members **Noted** that Highways are providing the salt bin at the junction of George Street and Redwall Lane with no cost to the Parish Council.

## 8. FINANCE

### 8.1 Budget Monitoring Report

The Budget Monitoring Report to 31<sup>st</sup> October 2009 was **Noted**.

### 8.2 Income received since the last meeting

The Chairman perused the records and was satisfied that the balances in hand agreed with the Clerk's records. Actual payments received since the last meeting were:-

MBC – 2 <sup>nd</sup> Half Concurrent Functions Grant	£2680.00
Hunton FC & Friends of East Farleigh School for KGF Fund	£175.00
NW Capital Deposit Account Interest	£0.30

### 8.3 Confirmation of payments already made

It was proposed by Cllr Leonard, seconded by Cllr Thomas “**that the following payments made since the last Meeting are approved**”. This was **Agreed**.

S/O - Mrs V Stancombe – Net salary & Office Allowance for September	£297.00
S/O - Mrs V Stancombe – Net salary & Office Allowance for October	£299.46

### 8.4 Cheques for signature

It was proposed by Cllr Leonard, seconded by Cllr Thomas “**that the Council approve the following payments**”. This was **Agreed** and the cheques were signed:-

884 – J W Benardout Roofing – Football Club Repairs (KGF)	£1955.00
885 – Knight & Partner – Car Park Lightiung (KGF)	£281.75
886 - Audit Commission – Audit Fee	£155.25
887 – MBC – Litterpicking (KGF)	£119.60
888 – V Stancombe – Reimbursement of Expenses	£81.99

## 8.5 Clerk's Contract

Members considered a request from the Clerk for an increase in hours due to increasing workload and it was proposed by Cllr Leonard, seconded by Cllr Thomas **"that the Clerk's hours are increased to 8.5 per week with immediate effect with the next review in April 2010"**. This was **Agreed**.

## 8.6 New Computer

Members considered a request for a contribution to the Clerk's new computer and it was proposed by Cllr Leonard, seconded by Cllr Walter **"that the Council makes a contribution of £75.00 towards the cost of the Clerk's computer"**. This was **Agreed** and cheque number 889 was signed.

## 8.7 Yalding Primary School Playscheme

Members considered a request from Yalding Parish Council for a small grant in return for the opportunity to advertise the Yalding Playscheme in Hunton Primary School. Members **Noted** the cost is approximately £40 per child and usually 2-4 children from Hunton attend. It was proposed by Cllr Thomas, seconded by Cllr Leonard **"that a contribution of £100.00 is made to Yalding Parish Council for the Playscheme"**. This was **Agreed** and cheque number 890 was signed.

## 9. PLANNING

### 9.1 Planning Applications

The following applications were considered and recommendations made:

#### 9.1.1 Bridge House, East Street – MA/09/1808 & 1809

Installation of an external staircase and associated Listed Building Consent. Recommendation: No objection.

#### 9.1.2 Whittingstall Cottage, George Street – MA/09/1785

Demolition of gabled entrance porch and erection of single storey extension. Members are reminded that the application for LBC has already been granted. Recommendation: No objection.

#### 9.1.3 Lughorse Cottage, Lughorse Lane – MA/09/1839

Erection of a side conservatory. Recommendation: No objection.

#### 9.1.4 Warren Lee, Hunton Hill – MA/TA/0152/09

An application for consent to reduce to 50% (approx 50ft) and reshape one Common Lime designated as being part of Tree Preservation Order No. 14 of 2005. Recommendation: Approve.

#### 9.1.5 Orchard Cottage, West Street – MA/09/1850

Planning permission for erection of two storey side extension with attached garage and front porch (resubmission of MA/09/0300). Recommendation: No objection.

### 9.2 Planning Decisions

The following decisions received from MBC were **Noted**:

#### 9.2.1 Goldings, Elphicks Farm, Water Lane – MA/09/1009

Demolition of existing garage and erection of a garage/workshop with first floor storage area. Council recommendation: Refuse. MBC: Granted Planning Permission.

#### 9.2.2 Croftside, West Street – MA/09/1476

Extension to dropped kerb and extension of driveway access to include provision of new block paved driveway. Council recommendation: No objection. MBC: Granted Planning Permission.

## 10. DATE OF NEXT MEETING

The next full Council Meeting is on Thursday 14<sup>th</sup> January 2010 at 8.00 pm at Hunton Parish Hall.

**There being no further matters to be discussed the meeting closed at 9.35 pm.**