

HUNTON PARISH COUNCIL
MINUTES OF THE MEETING
HELD ON THURSDAY 13TH MARCH 2008
AT HUNTON PARISH HALL

PRESENT : Cllr R Sawtell in the Chair, Cllrs K Eatwell, D Heaton, L Leonard, D StJohn, G Thomas, M Walter and Mrs V Stancombe, Clerk

IN ATTENDANCE: PCSO Hannah Percival was present at the start of the meeting and Borough Cllrs B Mortimer and C Parr and 1 parishioner were present throughout the meeting.

1. PARISHIONERS OPEN SESSION

There were no issues raised.

2. POLICE BUSINESS

PCSO Hannah Percival reported there had been two burglaries and one attempted burglary since the last meeting and that Surgeries had been arranged for the rest of the year to be held at Coxheath.

The PCSO enquired if the Council would be interested in circulating PACT Survey Forms which would identify the concerns of parishioners. Members Agreed this would be a worthwhile exercise and that the forms could be circulated with the Hunton Herald and the questionnaires returned to the Clerk.

The subject of Speedwatch was raised and it was Agreed that a request for volunteers would be placed in the Herald and Cllr Thomas would contact East Farleigh Parish Council to enquire if their equipment could be borrowed.

ACTION: CLLR THOMAS

3. WELCOME AND APOLOGIES FOR ABSENCE

The Chairman welcomed everyone to the meeting.

Apologies were received from County Cllr P Stockell.

4. DECLARATION OF OFFICE

David Heaton signed a Declaration of Acceptance of Office.

5. CONSIDERATION OF AGENDA ITEMS

5.1 Declarations of Personal or Prejudicial Interest

There were no declarations made.

5.2. Possible Disclosure of Confidential Information

There were no items that needed to be discussed in private session.

6. MINUTES OF THE MEETING HELD ON 10TH JANUARY 2008

The Minutes of the meeting had been previously distributed and were unanimously Agreed to be an accurate record. The Chairman signed off the official copy.

7. TOWN AND COUNTRY PLANNING

7.1 New Applications received since the last meeting and recommendations made

7.1.1 Gudgeon Oast, West Street – MA/08/0026

Members noted the application for conversion and adaptation of oast house to form a B1 Office Unit (resubmission of MA/07/0429) has been recommended for Refusal.

7.1.2 Burford Farm, Redwall Lane, Linton – MA/08/0038

Members noted the application for the erection of agricultural building for grain storage has been returned to MBC with no comment.

7.1.3 Land South of, Sheephurst Lane, Marden – MA/07/2470

Members noted the application for erection of one 127m high wind turbine, foundation, access track and ancillary equipment has been recommended for Refusal.

- 7.1.4 Hunton Place, East Street – MA/08/0200**
Members noted the application for Listed Building Consent for the insertion of new external door to kitchen and new window to WC has been recommended for Approval.
- 7.1.5 Hunton CEP School, Bishops Lane – MA/08/TEMP/0013**
The application for the installation of a flag pole was discussed at the end of the meeting and it was Agreed to recommend Approval.
- 7.1.6 Forsters Cottage, Water Lane – MA/08/0212**
Members noted the application for Listed Building Consent for the erection of a garden wall and gate has been recommended for Approval.
- 7.1.7 Riverside House, Vicarage Road, Yalding – MA/08/0267**
Members noted the application for erection of a first floor extension to the west elevation and a two storey extension to the east elevation has been recommended for Approval.
- 7.1.8 The Brambles, East Street – MA/08/0427**
Members discussed the application for erection of single storey side extension and at the end of the meeting and Agreed to recommend Approval.
- 7.2 Planning Matters of Report**
Members noted that
- 7.2.1 Barn on Land at Oast House Cottage, Barn Hill – MA/07/1982**
The application for Listed Building Consent for conversion of a barn to a single dwelling was returned with no objections from the Council but has subsequently been withdrawn.
- 7.2.2 Claremont, West Street, Hunton – MA/07/2353**
The application for erection of a single storey rear extension has been granted planning permission.
- 7.2.3 Barnhill House, Barn Hill – MA/07/1346/C03 & C04**
The submissions relating to Condition 3 (method for the disposal of surface water) and Condition 4 (storage and method for the disposal of manure) have been Approved by MBC.
- 8. HIGHWAY AND FOOTWAY MATTERS**
- 8.1 Erosion of Road – King George V Playing Field**
Members noted Highways have confirmed that the Council’s request for works to the verge will be passed to the Programme Delivery Section for possible future works but that the works will be dependent on funding and priorities. There followed some discussion and Cllr Parr reported that at a meeting with Highways this area was noted as a serious problem. Cllr Parr is meeting again with Highways and will raise the issue again.
- 8.2 Footpath – Benstead Close to Village Hall**
The footpath was discussed and Cllr Parr will raise this matter with Highways at his next meeting. The Chairman reported the School were aware that funds raised from the Fete would go towards this project and have offered their services to assist with the Fete as they are keen to see this footpath installed.
- 9. RESOURCES AND ENVIRONMENT MATTERS**
- 9.1 King George V Playing Field**
- 9.1.1 Report from Chairman of Committee**
Cllr Eatwell reported that a meeting was held on 13th February when Health and Safety, moles and rabbits, tidiness of the site and the Village Fete were discussed.
- 9.1.2 New Scheme**
Following direction from the Charities Commission regarding the new Scheme, the Council displayed the required Notice for 21 days and in order to complete the Application for a Scheme the Chairman proposed the following resolution
“We hereby authorise Cllr Roger Sawtell and Cllr Keith Eatwell to apply to the Charities Commissioners on our behalf for a Scheme for the charity described in Part 1”. This was Agreed and the document was completed and signed.

9.1.3 Fencing and Gate

Members noted that MBC have resurrected the Council's application for Play Area Fencing which was submitted in 2005/06 and an updated quotation has been obtained and submitted in support of the application. A decision is expected in a few weeks.

10 PARISH PLAN

The subject was discussed and Cllrs were interested to see a completed Plan. The Clerk will circulate a Plan produced by another Parish. ACTION: CLERK

11. MATTERS OF REPORT

11.1 County and Borough Councillors' Reports

Cllr Mortimer reported that MBC has increased Council Tax by 2.94% , that Linton Crossroads and Dean Street, Tovil had been identified as possible areas for the Park and Ride scheme and the Devolved Budget Grant had been set at £2,000 for the forthcoming year.

Cllr Parr reported on continuing meetings with Kent Highways.

11.2 Chairman's Report

The Chairman reported receipt of an invitation to a presentation of the Award of the ECO-School Green Flag by KCC to the Primary School on 18th March which he will attend. ACTION: CHAIRMAN

11.3 Individual Councillors Reports

Cllr Thomas reported attendance at a meeting in Yalding that discussed rat-running and the possible closure of the bridges to HGVs to alleviate the problems on the bridges.

11.4 Clerk's Reports

11.4.1 Clerk's Training and Quality Parish Council Status

Members noted that the Clerk will commence the Working with Your Council course on 1st April and thereafter the CiLCA and in line with NALC/KALC recommendations Agreed to support the clerk by paying for one hour's studying time per week until the Certificate is obtained and also Agreed to share the cost of Registration for the CiLCA with West Farleigh at a cost of £35.00.

11.4.2 Annual Parish Meeting

Members Agreed the list of invitees. The Clerk was asked to arrange for a presentation on Recycling and also to make enquiries whether another Parish Plan Committee Chairman or representative would be available to make a presentation on the process and the benefits of such a project. ACTION: CLERK

11.4.3 Village Fete – 28th June

Members noted that PC Gary Shaw has arranged his work schedule to be available for this event.

12 FINANCE

12.1 Bank Reconciliation and Expenditure To Date

The financial report to 31st January 2008 was noted.

12.2 Income received since the last meeting

Members noted payment received since the last meeting which was:-

NatWest – Capital Reserve Account Interest to 31 st December	£13.07
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12.3 Confirmation of payments already made

Members endorsed the following payments made since the last Meeting:-

Mrs V Stancombe – Net salary for January	£245.00
Mrs V Stancombe – Net salary for February	£245.00

12.4 Cheques for signature

The following payments were Agreed and cheques signed:-

861 – EDF – Streetlighting	£6.83
862 – Audit Commission – Annual Audit Fee	£158.63

863 – KCS – 2 nd Half Grounds Maintenance	£519.48
864 – MBC – Litterpicking	£244.40
865 – Mrs V Stancombe – Reimbursement of Expenses	£133.64
866 – HMRC – PAYE	£165.00
867 – Kent Air Ambulance Trust – Donation under S137	£50.00

12.5 Concurrent Functions

Members noted MBC have confirmed that the Concurrent Functions Grant for 2008/09 will be £5270.

12.6 Donation – Kent Air Ambulance

Cllrs Agreed a donation of £50.00 to the Kent Air Ambulance Trust.

13 CORRESPONDENCE

13.1 E-mails re New Scheme

Members noted e-mail correspondence has been received regarding the New Scheme for the Playing Field and will monitor the situation.

13.2 E-Mail re Lorry Movements

The Clerk reported receipt of an e-mail regarding problems with large lorries on Redwall Lane and George Street and following some discussion the Clerk was asked to write an appropriate letter to Firmins.

ACTION: CLERK

14 DATE OF NEXT MEETING

The next Meeting is on Thursday 8th May 2008 at Hunton Parish Hall which will be the Annual Meeting of the Council at 7.00 pm followed by the Annual Parish Meeting at 8.00 pm.

There being no further business the meeting closed at 9.30 pm.