

## MINUTES OF THE MEETING OF HUNTON PARISH COUNCIL

Held on 10<sup>th</sup> November 2004 at 7.30pm at Hunton Parish Hall

**PRESENT:** Cllr Roger Sawtell Chairman  
Cllr Keith Eatwell  
Cllr Les Leonard  
Cllr Mrs Liz Oliver  
Cllr Mrs Lorraine Redfarn  
Cllr Mrs Moira Walter  
David Swan Clerk

**IN ATTENDANCE:** Borough Councillor Adrian Brindle  
Anne and Alan Bishop

### 1. CHAIRMAN'S WELCOME AND APOLOGIES FOR ABSENCE

The Chairman welcomed all present. Apologies were received from Parish Cllr Thomas, County Cllr Hotson, Borough Cllr Williams and PC Hillman.

### 2. REGISTER OF MEMBERS INTERESTS

The Register was available for public inspection.

### 3. MINUTES OF THE MEETINGS OF 22<sup>nd</sup> SEPTEMBER AND MATTERS ARISING

The Minutes were read and were agreed and signed as a correct record. Matters arising were included later in the agenda.

### 4. OPEN SESSION

#### 4.1 Parish Hall matters

Alan Bishop discussed the possibility of building a one-off extension for storage and the Clerk gave an explanation of the Borough Concurrent Functions scheme. The outcome of the recent meeting about the Field Committee was also discussed.

#### 4.2 Footpaths, trees and Best Kept Village

Anne Bishop gave the Council details of a grant scheme run by Hansons which could benefit the village. This would be circulated. Advice had been received from KCC about setting up a village footway group as part of new arrangements for PROWs. Volunteers would be sought through the Hunton Herald.

ACTION: CLERK and CLLR LEONARD

Anne still held some money for tree planting and would approach the Council if help was needed for further planting.

ACTION: ANNE BISHOP

The Clerk would establish why the village was no longer included in the Trees in the Village Competition organised by the Kent Men of the Trees and arrange for it to enter. There had been changes in KMOTT personnel which may have contributed to the problem

ACTION: CLERK

Information about the successor to the Best Kept Village Competition was circulated to Members each year on receipt. When next received it would be included in the following agenda.

ACTION: CLERK

#### 4.3 Access to and from the school

The School was taking action to try to get access on to West Street improved and asked for the support of the Council. In particular it was thought that the speed limit should be reduced from 40mph, if possible to 20mph. One on-going difficulty was parents parking on the yellow lines outside the school. Council support would willingly be given when requested and the matter would be mentioned in the Hunton Herald.

ACTION: CLERK and CLLR LEONARD

### 5. FINANCE

#### 5.1 Income & expenditure and bank reconciliation – 2004/2005

Members endorsed the Clerk's report of 10<sup>th</sup> November which showed income of £16840.37, expenditure of £7706.33 and bank and cash book balances of £9134.04. Future income in the year would include the refund/reimbursement of the VAT paid and sweeping costs incurred in 2003/4.

#### 5.2 Authorisation of payments

Members endorsed payments authorised by the Finance Sub-Committee since the last meeting.

### 6. POLICE AND NEIGHBOURHOOD WATCH (NHW) BUSINESS

PC Hillman would report at the next meeting and there was no information from Neighbourhood Watch.

### 7. BOROUGH COUNCILLORS' BUSINESS

#### 7.1. Parish Warden

A Warden for all five parishes was under training. Cllr Brindle provided written details of his duties which would be circulated.

ACTION: CLERK

#### 7.2 Extra funding

The Clerk had circulated the details of this scheme. It was agreed that the Council should submit a bid for a contribution to the refurbishment of the play equipment. ACTION: CLERK

## **8. HIGHWAYS AND FOOTWAYS**

### **8.1 Salt bins**

The Highway Management Unit (HMU) had written to ask about the whereabouts of salt bins in the Borough. Members would check and advise the Clerk. ACTION: CLERK

### **8.2 Footway north from Bensted Close**

This was still being considered within the TRAMP context and would be discussed at the next Steering Group Meeting.

### **8.3 Irregular use of cones in West Street**

It was agreed that the cones in West Street, which should not be there, had done their job and should now be removed. This had gained importance since a teacher at the school, driving along West Street, had been struck by a bus which had pulled out at the last moment to avoid a cone. The Clerk would approach Roly Day.

ACTION: CLERK

## **9. PLANNING**

Two applications, one for Beech Farm and the other Primrose Paddock, both of which were not straightforward, were on circulation.

## **10. KING GEORGE V PLAYING FIELD**

### **10.1 Meeting with National Playing Fields Association**

The meeting with Rocky Sharrock on 4<sup>th</sup> November, which had included representatives from all three clubs, had been very useful, not least because leases would not be required to ensure that the clubs have security of tenure. Agreed notes of the meeting are appended to these Minutes for reference and the Clerk would issue documents as promised (including risk assessment forms which meant that the proposed professional assessment was not necessary at this stage) and prepare a draft constitution.

ACTION: CLERK

### **10.2 Play equipment**

It was clear that the deteriorating state of the play equipment needed early attention. The Clerk would put a bid to the Borough Councillors and the KCC Local Committee for grant aid. It would be necessary first to obtain quotations for the work which the Chairman would arrange. In the meantime he would check the report and if necessary the parts of the equipment would be put out of use.

ACTION: CHAIRMAN

## **11. CONCLUSION AND DATES OF MEETINGS IN 2005**

Various unsolicited information leaflets were made available to those present.

The 2005 meetings would be on 12<sup>th</sup> January, 9<sup>th</sup> March, 18<sup>th</sup> May, 13<sup>th</sup> July, 14<sup>th</sup> September and 9<sup>th</sup> November.

There being no other business the meeting ended at 8.45pm.