

HUNTON PARISH COUNCIL

ACCOUNTS

2020/21

The statements set out in pages 1 to 5 of this document fairly represent the financial position of Hunton Parish Council as at 31st March 2021 and reflect the receipts and payments made during the year.

Approved by Hunton Parish Council on 17th May 2021

Hunton Parish Council

Summary of Receipts and Payments 2020/21

The receipts and payments account summarises the incomings and outgoings for the Parish Council during the course of the financial year and shows the comparative figures for 2019/20

2019/20	Receipts	2020/21
£		£
26,338	Parish Precept	26,338
1,539	Parish Services Scheme funding	1,601
2,134	Solar panels FIT receipts	2,496
955	Insurance claims	1,691
0	MBC - Business Rates grant	10,000
0	King George's Field Hunton - Match funding for SIPA grant	84
1,756	MBC SIPA grant for play area	0
12	Wayleaves	0
0	VAT reimbursement from HMRC	4,744
32,734	Total receipts	46,954
2019/20	Payments	2019/20
£		£
	General administration	
	Running expenses	
236	Chairman's Allowance	50
520	Clerk's office allowance	480
210	Clerk's travel expenses	71
35	Data Protection fee	35
59	Postage	56
62	Stationery & office expenses	62
553	Subscriptions	590
0	Telephone	112
5,363	Salaries	5,096
275	Audit fees	275
72	Bank service charges	72
866	Insurance	884
	Recreation ground	
6,000	Annual contribution	6,000
0	Grant	3,000
1,470	Open spaces	2,347
495	Footpath maintenance	990
0	Highways costs	572
	Village Hall	
1,112	Insurance contribution	1,066
1,000	Running costs contribution	1,000
2,000	Contribution towards new kitchen	0
337	Maintenance of the exterior	0
55	Street lighting	56
	CCTV	
280	Maintenance contract	246
546	Additional camera	0
0	Training	150
1,000	s137	550
0	New mower	975
0	New bin	204
0	Repayment of MBC SIPA grant paid twice	878
590	New security lights	840
2,340	Car park barrier	110
0	Grant to HWCC - new mower	700

48	Annual Parish Meeting expenses	0
7,350	New fencing around the play area	0
1,063	Repairs following break in	0
63	Maintenance of defibrillator	0
0	Other expenditure	103
<u>2,637</u>	VAT on payments	<u>1,078</u>
<u>36,637</u>	Total payments	<u>28,648</u>

Notes on the Receipts and Payments Account

Receipts:

- Each year the Parish Council sets a Parish Precept which is collected by Maidstone Borough Council (MBC) through the Council Tax system. The sum collected this year, £26,338, is charged pro rata to properties in the parish based on their Council Tax Band rating. For example, each Band D property would have paid £84.45 in 2020/21. MBC does not pass on Local Council Tax Support to parishes.
- MBC has agreed to provide funding towards certain services under the Parish Services Scheme. In 2020/21, £1,601 was provided for grounds maintenance and the play area.
- MBC provided a one-off Business Rates Grant (Covid-19 business support) of £10,000 as the Parish Council owns the cricket pavilion which receives small business rate relief.
- The Parish Council received Feed-In Tariff payments of £2,496 in 2020/21 from the solar panels on the Village Hall roof.
- Two insurance claims were settled in the year – a total of £1,691 was received.
- Under Section 33 of the VAT Act 1994, the Parish Council can usually obtain a refund of VAT incurred on supplies received. Actual VAT paid and sums reimbursed during the financial year are shown in the appropriate parts of the Receipts and Payments account. A repayment of £4,743.69 was received during the year from Customs and Excise.

Expenditure:

- Other than general administration and salary costs, a substantial part of the expenditure (£6,000) was donated to the King George V Playing Field Charity for maintenance of the playing field and an additional grant of £3,000 was paid to the Charity to assist the three sports clubs due to losses made as a result of Covid-19. Hunton Wanderers Cricket Club also received a grant of £700 towards a new wicket mower.
- The Village Hall Committee was given £1,066 towards the insurance cost and £1,000 towards the running costs of the Hall.
- £1,385 was spent on tree inspection and remedial surgery work.
- Under s137 expenditure, a contribution of £500 was made to the new composting toilet at St Mary's Church. £25 was also given to each of the Kent Tree Wardens and Kent Pond Wardens.
- New additions during the year included a new mower, a new bin for the car park and new security lights.
- MBC provided a grant of £878 in the previous financial year for a new picnic table, a new bin and non-slip matting near the play area – these items were purchased this year. The grant was paid twice in error; the duplicate payment was returned in 2020/21.

Hunton Parish Council - Summaries

Summary of Cashflow

Balance brought forward from 2019/20	£52,480.66
Receipts 2020/21	£46,953.64
Payments 2020/21	<u>(£28,647.56)</u>
Balance carried forward to 2021/22	<u>£70,786.74</u>

Summary of Reserves

	Brought Forward	+/- in 2020/21	Carried Forward
Road Signage Fund	£0.00	£5,000.00	£5,000.00
General Funds	£52,480.66	£13,306.08	£65,786.74
	<u>£52,480.66</u>	<u>£18,306.08</u>	<u>£70,786.74</u>

Plus: VAT refund due from HM Customs and Excise as at 31st March 2021 £1,077.78

Bank Reconciliation

Balances as at 31st March 2021:

Unity Trust Bank - Tailored account £72,014.09

Less: Outstanding online banking payment approvals at 31st March 2021:

ACRK	£55.00
Sharon Goodwin	£52.35
Hood's Tree Services	420.00
Hunton Wanderers Cricket Club	<u>£700.00</u>
	(£1,227.35)

Balance carried forward to 2021/22

£70,786.74

Supporting notes for the 2020/21 Statement of Accounts

These notes provide supplementary information about the financial affairs of the Parish Council at the end of the 2020/21 financial year:

Note 1 - Assets

The reserves shown in the accounts reflect only the current (liquid) assets of the Council. In addition, the Council owns various capital assets, as scheduled below at insurance value, which were either written off to revenue completely upon purchase or, because they are classified as community assets which the Parish Council intends to hold in perpetuity, are considered to have only a nominal value. Note: the asset value in the Annual Governance & Accountability Return (AGAR) differs as PKF Littlejohn LLP requires cost of assets, rather than insurance value, in the AGAR.

Description of Asset	Location	Value
Cricket pavilion	King George V Field	£22,508
Football changing rooms	King George V Field	£29,114
Wooden seats	King George V Field	£2,802
Fences	King George V Field	£2,802
Patio play area fencing	King George V Field	£866
Playground equipment	King George V Field	£14,002
Notice board	East Street	£1,333
2 x Victoriana litter bins	King George V Field	£592
Village sign	East Street	£399
Playground equipment – trim trail	King George V Field	£7,110
Speedwatch equipment	Village Hall	£2,416
Wooden seat	King George V Field	£702
Picnic bench and table	King George V Field	£855
CCTV system	Village Hall car park	£7,525
New cricket pavilion	King George V Field	£91,284
Defibrillator cabinet	Village Hall	£5,304
New cricket pavilion contents	King George V Field	£11,367
Picnic bench and table	Community Orchard	£759
Nest swing & resurfacing under multiplay	King George V Field	£7,572
Trees	Community Orchard	£883
Picnic bench and table	Community Orchard	£759
Additional CCTV camera	Village Hall car park	£573
Fencing around multiplay and infant swings	King George V Field	£7,804
Car park barrier	Village Hall car park	£2,346
Mower	Container	£975
Picnic bench and table	King George V Field	£696
Security lights	Village Hall car park	£840
Total		£224,188

Note 2 - Investments

The Parish Council did not have any investments at 31st March 2021.

Note 3 - Borrowings

There were no borrowings at 31st March 2021.

Note 4 - Debts Outstanding

The Council did not have any transactions outstanding at 31st March 2021.

Note 5 - Section 137 Payments

The limit for spending under Section 137 of the Local Government Act 1972 for this Council in 2020/21 was £4,625.92 (£8.32 for each of 556 electors). The Council made one payment of £500 to St Mary's Church (contribution towards composting toilet) and £25 each to Kent Tree Wardens and Kent Pond Wardens under Section 137.