

HUNTON PARISH COUNCIL

ACCOUNTS

2019/20

The statements set out in pages 1 to 4 of this document fairly represent the financial position of Hunton Parish Council as at 31st March 2020 and reflect the receipts and payments made during the year.

Approved by Hunton Parish Council on 20th July 2020

Hunton Parish Council

Summary of Receipts and Payments 2019/20

The receipts and payments account summarises the incomings and outgoings for the Parish Council during the course of the financial year and shows the comparative figures for 2018/19

2018/19	Receipts	2019/20
£		£
26,000	Parish Precept	26,338
1,468	Parish Services Scheme funding	1,539
1,950	Solar panels FIT receipts	2,134
7,585	MBC SIPA grant for play area	1,756
0	Insurance claim	955
0	Wayleaves	12
<u>37,003</u>	Total receipts	<u>32,734</u>
2018/19	Payments	2019/20
£		£
	General administration	
	Running expenses	
171	Chairman's Allowance	236
480	Clerk's office allowance	520
175	Clerk's travel expenses	210
35	Data Protection fee	35
56	Postage	59
114	Stationery & office expenses	62
477	Subscriptions	553
4,833	Salaries	5,363
275	Audit fees	275
72	Bank service charges	72
859	Insurance	866
6,000	Recreation ground - donation to KGF	6,000
1,954	Open spaces	1,470
495	Footpath maintenance	495
785	Highways costs	0
	Village Hall	
1,039	Insurance contribution	1,112
1,075	Running costs contribution	1,000
0	Contribution towards new kitchen	2,000
0	Maintenance of the exterior	337
44	Street lighting	55
	CCTV	
0	Maintenance contract	280
0	Additional camera	546
184	Training	0
482	s137	1,000
71	Annual Parish Meeting expenses	48
0	New fencing around the play area	7,350
0	New car park barrier	2,340
0	New security lights	590
0	Repairs following break in	1,063
0	Maintenance of defibrillator	63
274	Clearance of container	0
549	VAT on payments	2,637
<u>20,499</u>	Total payments	<u>36,637</u>

Notes on the Receipts and Payments Account

Receipts:

- Each year the Parish Council sets a Parish Precept which is collected by Maidstone Borough Council (MBC) through the Council Tax system. The sum collected this year, £26,338, is charged pro rata to properties in the parish based on their Council Tax Band rating. For example, each Band D property would have paid £82.67 in 2019/20. MBC does not pass on Local Council Tax Support to parishes.
- MBC has agreed to provide funding towards certain services under the Parish Services Scheme. In 2019/20, £1,539 was provided for grounds maintenance and the play area.
- The Parish Council received Feed-In Tariff payments of £2,134 in 2019/20 from the solar panels on the Village Hall roof.
- MBC provided a grant for £878 for a new picnic table, a new bin and non-slip matting near the play area. The grant was paid twice in error; the duplicate payment was returned in financial year 2020/21.
- Under Section 33 of the VAT Act 1994, the Parish Council can usually obtain a refund of VAT incurred on supplies received. Actual VAT paid and sums reimbursed during the financial year are shown in the appropriate parts of the Receipts and Payments account. As of 31st March 2020, the sum of £4,743.69 was due for repayment from Customs and Excise.

Expenditure:

- Other than general administration and salary costs, a substantial part of the expenditure (£6,000) was donated to the King George V Playing Field Charity for maintenance of the playing field.
- The Village Hall Committee was given: £1,112 towards the insurance cost; £1,000 towards the running costs of the Hall; £2,000 towards the new kitchen; and £337 was spent on maintenance of the exterior.
- £1,470 was spent on tree inspection and remedial surgery work.
- Under s137 expenditure, a donation of £1,000 was made to Hunton Bowls Club towards their new changing rooms.
- New additions during the year included £7,350 spent on fencing around the multiplay equipment and infant swings in the play area (funded by a grant received from Maidstone Borough Council in 2018/19) and £2,340 spent on a barrier to the entrance of the Village Hall car park to provide additional overnight security.
- New security lights were also purchased during the year but subsequently broken during a break in, one of three criminal incidents which occurred during 2019/20, which has resulted in three insurance claims. £955 has been received so far from the insurer, with two other claims outstanding at the year end.

Hunton Parish Council - Summaries

Summary of Cashflow

Balance brought forward from 2018/19	£56,383.88
Receipts 2019/20	£32,733.74
Payments 2019/20	<u>(£36,636.96)</u>
Balance carried forward to 2020/21	<u>£52,480.66</u>

Summary of Reserves

	Brought Forward	+/- in 2019/20	Carried Forward
Car Park Fund	£5,132.00	(£5,132.00)	£0.00
General Funds	£51,251.88	£1,228.78	£52,480.66
	<u>£56,383.88</u>	<u>(£3,903.22)</u>	<u>£52,480.66</u>

Plus: VAT refund due from HM Customs and Excise as at 31st March 2020 £4,743.69

Bank Reconciliation

Balances as at 31st March 2020:

Unity Trust Bank - Tailored account £52,480.66

Less: Unpresented cheques at 31st March 2020:

None £0.00

Balance carried forward to 2020/21 **£52,480.66**

Supporting notes for the 2019/20 Statement of Accounts

These notes provide supplementary information about the financial affairs of the Parish Council at the end of the 2019/20 financial year:

Note 1 - Assets

The reserves shown in the accounts reflect only the current (liquid) assets of the Council. In addition, the Council owns various capital assets, as scheduled below at insurance value, which were either written off to revenue completely upon purchase or, because they are classified as community assets which the Parish Council intends to hold in perpetuity, are considered to have only a nominal value. Note: the asset value in the Annual Return differs as PKF Littlejohn LLP requires cost of assets, rather than insurance value, in the Annual Return.

Description of Asset	Location	Value
Cricket pavilion	King George V Field	£21,852
Football changing rooms	King George V Field	£28,266
Wooden seats	King George V Field	£2,720
Fences	King George V Field	£2,720
Patio play area fencing	King George V Field	£841
Playground equipment	King George V Field	£13,595
Notice board	East Street	£1,294
2 x Victoriana litter bins	King George V Field	£575
Village sign	East Street	£387
Playground equipment – trim trail	King George V Field	£6,903
Speedwatch equipment	Village Hall	£2,345
Wooden seat	King George V Field	£682
Picnic bench and table	King George V Field	£830
CCTV system	Village Hall car park	£7,306
New cricket pavilion	King George V Field	£88,625
Defibrillator cabinet	Village Hall	£5,150
New cricket pavilion contents	King George V Field	£11,036
Picnic bench and table	Community Orchard	£737
Nest swing & resurfacing under multiplay	King George V Field	£7,352
Trees	Community Orchard	£857
Picnic bench and table	Community Orchard	£737
Additional CCTV camera	Village Hall car park	£556
Fencing around multiplay and infant swings	King George V Field	£7,576
Car park barrier	Village Hall car park	£2,278
Total		£215,220

Note 2 - Investments

The Parish Council did not have any investments at 31st March 2020.

Note 3 - Borrowings

There were no borrowings at 31st March 2020.

Note 4 - Debts Outstanding

The Council did not have any transactions outstanding at 31st March 2020.

Note 5 - Section 137 Payments

The limit for spending under Section 137 of the Local Government Act 1972 for this Council in 2019/20 was £4,287.36 (£8.12 for each of 528 electors). The Council made one payment of £1,000 to Hunton Bowls Club (contribution towards the new changing rooms) under Section 137.