

# **HUNTON PARISH COUNCIL**

## **ACCOUNTS**

**2018/19**

The statements set out in pages 1 to 4 of this document fairly represent the financial position of Hunton Parish Council as at 31<sup>st</sup> March 2019 and reflect the receipts and payments made during the year.

Approved by Hunton Parish Council on 13<sup>th</sup> May 2019

# Hunton Parish Council

## Summary of Receipts and Payments 2018/19

The receipts and payments account summarises the incomings and outgoings for the Parish Council during the course of the financial year and shows the comparative figures for 2017/18

2017/18 £	Receipts	2018/19 £
25,000	Parish Precept	26,000
1,835	Parish Services Scheme funding	1,468
1,910	Solar panels FIT receipts	1,950
0	MBC SIPA grant for play area fencing	7,585
225	Funds banked on behalf of HPPSC	0
32	Funds banked for St Mary's Church	0
5,750	Awards For All grant for new nest swing/resurfacing	0
1,000	KCPFA grant for new nest swing/resurfacing	0
113	King George PFC grant for new nest swing/resurfacing	0
4,253	VAT recovered	0
<b>40,118</b>	<b>Total receipts</b>	<b>37,003</b>
2017/18 £	Payments	2018/19 £
	General administration	
	Running expenses	
314	Chairman's Allowance	171
440	Clerk's office allowance	480
161	Clerk's travel expenses	175
35	Data Protection fee	35
39	Postage	56
235	Stationery & office expenses	114
515	Subscriptions	477
1,739	Running expenses total	1,508
4,351	Salaries	4,833
275	Audit fees	275
72	Bank service charges	72
926	Insurance	859
360	Open spaces	1,954
1,242	Village Hall insurance contribution	1,039
1,000	Village Hall running costs contribution	1,075
6,000	Recreation ground - donation to KGF	6,000
147	Street lighting	44
231	Training	184
100	s137	482
87	Annual Parish Meeting expenses	71
0	Clearance of container	274
1,567	Highways costs	785
990	Footpath maintenance	495
240	CCTV maintenance contract	0
6,863	New nest swing/resurfacing	0
32	Money held for St Mary's Church - paid	0
1,558	VAT on payments	549
<b>27,780</b>	<b>Total payments</b>	<b>20,499</b>

## Notes on the Receipts and Payments Account

### Receipts:

- Each year the Parish Council sets a Parish Precept which is collected by Maidstone Borough Council (MBC) through the Council Tax system. The sum collected this year, £26,000, is charged pro rata to properties in the parish based on their Council Tax Band rating. For example, each Band D property would have paid £82.67 in 2018/19. MBC does not pass on Local Council Tax Support to parishes.
- MBC has agreed to provide funding towards certain services under the Parish Services Scheme. In 2018/19, £1,468 was provided for grounds maintenance and the play area. The Parish Council submits an annual certificate showing amounts spent in respect of the Parish Services Scheme.
- The Parish Council received Feed-In Tariff payments of £1,950 in 2018/19 from the solar panels on the Village Hall roof.
- MBC provided a grant for £7,585 for fencing around some of the play equipment.
- Under Section 33 of the VAT Act 1994, the Parish Council can usually obtain a refund of VAT incurred on supplies received. Actual VAT paid and sums reimbursed during the financial year are shown in the appropriate parts of the Receipts and Payments account. As at 31<sup>st</sup> March 2019, the sum of £2,106.89 was due for repayment from Customs and Excise.

### Expenditure:

- Other than general administration and salary costs, a substantial part of the expenditure (£6,000) was donated to the King George V Playing Field Charity for maintenance of the playing field.
- A contribution of £1,039 was made to the Village Hall Committee towards the insurance cost and £1,075 was paid towards the running costs of the Hall.
- The Parish Council is focused on improving the safety of road users in the village. In 2018/19, £785 was spent on additional road signage and markings.
- Under s137 expenditure, a donation of £200 was made to Yalding Parish Playscheme (£100 for 2018/19 and £100 paid in advance for 2019/20) and £282 was paid to the Hunton Herald for the printing of Remembrance Day booklets.

## Hunton Parish Council - Summaries

### Summary of Cashflow

Balance brought forward from 2017/18	£39,655.03
Receipts 2018/19	£37,003.13
Payments 2018/19	<u>(£20,274.28)</u>
Balance carried forward to 2019/20	<u><b>£56,383.88</b></u>

### Summary of Reserves

	Brought Forward	+/- in 2017/18	Carried Forward
Car Park Fund	£5,132.00	£0.00	£5,132.00
General Funds	£34,523.03	£16,728.85	£51,251.88
	<u>£39,655.03</u>	<u>£16,728.85</u>	<u><b>£56,383.88</b></u>

Plus: VAT refund due from HM Customs and Excise as at 31st March 2019 £2,106.89

### Bank Reconciliation

#### **Balances as at 31st March 2019:**

Unity Trust Bank - Tailored account £56,483.88

#### **Less: Unpresented cheque at 31st March 2019:**

300281 - Yalding Parish Council

£100.00

(£100.00)

**Balance carried forward to 2019/20**

**£56,383.88**

## Supporting notes for the 2018/19 Statement of Accounts

These notes provide supplementary information about the financial affairs of the Parish Council at the end of the 2018/19 financial year:

### Note 1 - Assets

The reserves shown in the accounts reflect only the current (liquid) assets of the Council. In addition, the Council owns various capital assets, as scheduled below at insurance value, which were either written off to revenue completely upon purchase or, because they are classified as community assets which the Parish Council intends to hold in perpetuity, are considered to have only a nominal value. Note: the asset value in the Annual Return differs as PKF Littlejohn LLP requires cost of assets, rather than insurance value, in the Annual Return.

Description of Asset	Location	Value
Cricket pavilion	King George V Field	£21,216
Football changing rooms	King George V Field	£27,443
Wooden seats	King George V Field	£2,641
Fences	King George V Field	£2,641
Patio play area fencing	King George V Field	£816
Playground equipment	King George V Field	£13,199
Notice board	East Street	£1,257
Mower		£1,705
Strimmer	Cricket Pavilion	£481
2 x Victoriana litter bins	King George V Field	£558
Village sign	East Street	£376
Playground equipment – trim trail	King George V Field	£6,702
Speedwatch equipment	Village Hall	£2,277
Wooden seat	King George V Field	£662
Picnic bench and table	King George V Field	£806
CCTV system	Village Hall	£7,093
New cricket pavilion	King George V Field	£86,044
Defibrillator cabinet	Village Hall	£5,000
New cricket pavilion contents	King George V Field	£10,714
Picnic bench and table	Community Orchard	£715
Nest swing & resurfacing under multiplay	King George V Field	£7,137
Trees	Community Orchard	£832
Picnic bench and table	Community Orchard	£715

### Note 2 - Investments

As at 31<sup>st</sup> March 2019, the Parish Council did not have any investments.

### Note 3 - Borrowings

There were no borrowings as at 31<sup>st</sup> March 2019.

### Note 4 - Debts Outstanding

The Council did not have any significant transactions outstanding as at 31<sup>st</sup> March 2019.

### Note 5 - Section 137 Payments

The limit for spending under Section 137 of the Local Government Act 1972 for this Council in 2018/19 was £4,173.66 (£7.86 for each of 531 electors). The Council made two payments of £100 to Yalding Parish Playscheme and one payment of £282 to the Hunton Herald under Section 137.