

Explanation of variances – pro forma

Name of smaller authority: **Hunton Parish Council**
 County area (local councils and): **Kent**

Insert figures from Section 2 of the AGAR in all **Blue highlighted boxes**

Next, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant:

- variances of more than 15% between totals for individual boxes (except variances of less than £200);
- **New from 2020/21:** variances of £100,000 or more require explanation regardless of the % variation year on year;
- a breakdown of approved reserves on the next tab if the total reserves (Box 7) figure is more than twice the annual precept/rates & levies value (Box 2).

	2019/20 £	2020/21 £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input, DO NOT OVERWRITE THESE BOXES	Explanation from smaller authority (must include narrative and supporting figures)
1 Balances Brought Forward	56,384	52,481					
2 Precept or Rates and Levies	26,338	26,338	0	0.00%	NO		
3 Total Other Receipts	6,396	20,616	14,220	222.33%	YES		Increase in Parish Services Scheme funding from Maidstone Borough Council +£62; Increase in FIT receipts from solar panels +£362; Increase in insurance claim receipts +£736; Business Rates Grant received from Maidstone Borough Council in 2020/21 +£10,000; Match funding for a grant received from King George's Field in 2020/21 +£84; VAT reimbursement received from HMRC in 2020/21 +£4,744; Wayleaves received in 2019/20, none received in 2020/21 -£12; SIPA grant funding for play area received from Maidstone Borough Council in 2019/20, none received in 2020/21 -£1,756
4 Staff Costs	5,363	5,096	-267	4.98%	NO		
5 Loan Interest/Capital Repayment	0	0	0	0.00%	NO		
6 All Other Payments	31,274	23,552	-7,722	24.69%	YES		Decrease in Chairman's Allowance expenditure -£186; Decrease in Clerk's office allowance -£40; Decrease in Clerk's travel expenses - £139; Decrease in postage -£3; Increase in subscriptions +£37; Increase in telephone cost +£112; Increase in insurance +£18; Grant paid to King George's Field +£3,000; Increase in expenditure on open spaces +£877; Increase in footpath maintenance cost +£495; Increase in highways costs +£572; Decrease in contribution towards village hall insurance cost -£46; Contribution towards new kitchen in Village Hall in 2019/20, not applicable in 2020/21 -£2,000; Maintenance of Village Hall exterior in 2019/20, none in 2020/21 -£337; Increase in street lighting +£1; Decrease in CCTV maintenance -£34; Additional CCTV camera purchased in 2019/20, none in 2020/21 -£546; Increase in training +£150; Decrease in s137 expenditure -£450; Purchase of new mower in 2020/21 +£975; Purchase of new bin in 2020/21 +£204; Repayment of Maidstone Borough Council SIPA grant paid twice +£878; Increase in security lighting +£250; Decrease in car park barrier costs -£2,230; Grant to cricket club for a mower +£700; Decrease in Annual Parish Meeting expenses -£48; New fencing purchased in 2019/20, no costs in 2020/21 -£7,350; Repairs following a break in in 2019/20, no such incidents in 2020/21 -£1,063; Maintenance of defibrillator in 2019/20, no costs in 2020/21 -£63; Purchase of keys for secure container +£103; Decrease in VAT on payments -£1,559
7 Balances Carried Forward	52,481	70,787			YES	VARIANCE EXPLANATION NOT REQUIRED EXPLANATION REQUIRED ON RESERVES TAB AS TO WHY CARRY FORWARD RESERVES ARE GREATER THAN TWICE INCOME FROM LOCAL TAXATION/LEVIES	
8 Total Cash and Short Term Investments	52,481	70,787				VARIANCE EXPLANATION NOT REQUIRED	
9 Total Fixed Assets plus Other Long Term Investments and	168,891	171,402	2,511	1.49%	NO		
10 Total Borrowings	0	0	0	0.00%	NO		

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable