

COST OF DEVELOPMENT OF THE HUNTON PARISH PLAN

Expenses	Estimated Costs	Cost £	Total
Meeting Costs			
Venue- Village Club	£100	100	
Agenda/minutes (printing)	Copies for those not on email	30	
			130
Consultation Events			
Venue-Village Hall	£160 x 3 events	480	
Refreshments	£50 x 3 events	150	
			630
Communication			
Website	Additions to site for interactions and questionnaire	200	
			200
Administrative Costs			
Photocopying		70	
Paper		100	
Ink Cartridges		100	
Packaging and Envelopes		130	
Postage and phone calls		130	
			530
In kind			
Equivalent Voluntary costs	e.g. data analyst	450	
Materials/printing/photos/travel		100	
			550
Products			
Questionnaire - draft (pilot)	20 copies	160	
Questionnaire - final	600 copies	300	
Draft plan	15 copies (Committee and Parish Council to proof read)	200	
Final Plan	350 copies (1 per household)	1300	
			1960
TOTAL ESTIMATED PROJECT FUNDING			4000