

**Minutes of the Hunton Parish Plan Steering Committee
Wednesday 24th October 2012
8pm - Hunton Village Club**

Present: Miss Judi Arnold, Mrs Annette Trought (Chair), Mrs Barbara Wright, Mr David Heaton, Ms Di Martin, Mrs Alison Ellman-Brown, Mr Tony Stanbridge

In Attendance Mr Mike Summersgill, Ms Pippa Palmer

Apologies Mrs Kathy Reid

1. Welcome and Apologies

The Chair welcomed everyone attending the meeting. Apologies were received as above.

2. Minutes of 29th August 2012

It was agreed that the minutes of this meeting were an accurate record.

Plan Priority 1 – Highways and Transport

3. Community Speedwatch

The committee learnt that Mr Guy Oliver attended the Parish Council meeting (as action from last Parish Plan meeting) to discuss the options for purchasing community speedwatch equipment for Hunton. This approach was agreed and a bid for funding has been submitted.

Plan Priority 2 – Village Infrastructure

4. Hunton Playing Fields

A bid has been submitted in relation to the new play equipment. This had been returned to Mr David Heaton for some further information with a deadline of 25th October. Some discussion took place about the additional information that was required.

Action

Mr David Heaton to resubmit the bid paperwork with additional information as requested.

5. Village Shop

The committee learnt that the working group have met and discussed a number of options for the village 'shop'.

It is suggested that we trial a 'pop up shop' in the village with the first occasion being around March/April 2013. People would be encouraged to bring along local produce (jam's, bread, cakes etc) for sale, hopefully from a 'street

barrow' type stand. The working group are currently looking for a 'barrow' or stall that might be suitable.

There was some discussion about places within the village that could be used as a site for the shop. The area at the entrance to the Church, village hall or village clubs are all options that have been suggested.

Mrs Kathy Reid had provided an email update on the discussions that she had had with the village club committee. The committee required further clarification on the content of these discussions.

Action

Mrs Annette Trought to discuss the issues re using the village club with Mrs Kathy Reid

Mrs Alison Ellman-Brown to investigate whether the area at the entrance to the church is an option.

Plan Priority 3 – Environment

6. Community Orchard

There will be questionnaire about the community orchard circulated with the next Hunton Herald.

The Fungi Foray (being held on 3rd November) results will also be used as a survey of the local area.

Following the surveys Pippa will produce a basic management plan for the community orchard which will be discussed and signed off by the community orchard working group.

This information and management plan will be used to assist with the bid for heritage lottery fund monies.

Pippa circulated copies of the leaflet about the Mid Kent Downs Orchards Project and the Kent Downs Orchid for information.

Action

Community Orchard working group to meet with Pippa towards the end of November to look at the management plan.

Mrs Barbara Wright and Ms Pippa Palmer to arrange for the questionnaire to be available via the Hunton website.

Mrs Barbara Wright to ensure that the school have the information about the Fungi Foray

7. Footpath

The committee noted that there has been no progress regarding the footpath

Action

Mr Roger Sawtell to continue to chase KCC for progress

8. Neighbourhood Plan

The Parish Plan Committee and Parish Council remain committed to undertaking a housing needs survey and to the creation of a neighbourhood plan for Hunton. This can not be undertaken until the Core Strategy is published by Maidstone Borough Council.

Action

Secretary to add to agenda when the Core Strategy is published.

9. Sustainability/Biodiversity

Mr Mike Summersgill updated the committee on discussions with Mark Pritchard (Medway Valley partnership). Mark will attend a future meeting, when the footpath is in place and will be able to offer support with the hedgerow aspect of this.

Mr Mike Summersgill reported that there may be some funding available for other biodiversity projects such as bat boxes, barn owl boxes or ponds. This funding is via Biffa or Lafarge. We would need to identify a project or projects within the village and bid for funding.

Action

Mr Mike Summersgill to continue with the work around establishing a baseline for biodiversity in Hunton to help identify future projects that we may want to bid for funding for.

Plan Priority 4 – Community

10. Welcome Pack

Is now available and established, Communications Officer continues to update and distribute as needed.

11. Litter Picking

The litter picking on 13th October went very well. 20 bags of rubbish were gathered along with a toilet and a sofa! It was noted that less hubcaps and no tyres were found on this occasion which is an improvement. Next litter picking event in March/April 2013.

Action

Ms Di Martin to arrange the next date for litter picking in 2013

12. Christmas Lights

The chair reported that there will be festive lights at the village hall this Christmas. They will be tasteful soft white and reach from the trees across the apex of the village hall and in to the trees on the other side. Lights will go up on Saturday 1st December, a cherry picker will be arranged to assist with the installation of the lights.

Action

Mr David Heaton to arrange the cherry picker

13. Christmas Fair

Is going ahead at the Church on 8th December between 4pm and 7pm. There are around 20 stalls booked, there will also be a BBQ, carols etc

14. Future Meeting Dates

Parish Council dates will be agreed at the November meeting – the Parish Plan committee meetings will be held 2 weeks before these on a Wednesday evening.

First meeting for 2013 agreed for Wednesday 9th January 2013 starting at 8pm in the village club. Secretary will be absent at this time – Mr Mike Summersgill to minute.

Action

Secretary to arrange and communicate 2013 meeting dates

AOB

Mr Mike Summersgill asked about the Parish Plan committee reporting back to the village on progress.

Action

Chair to draft some information for February's Herald