

**Minutes of the Hunton Parish Plan Steering Committee
Wednesday 30th October 2013 @ 8pm - Hunton Village Club**

Present: Mrs Annette Trought (Chair), Steve & Mrs Sue Wyles, David Heaton (part), Ms Di Martin, Mrs Kathy Reid (Treasurer), Mike Summersgill (Secretary), Mrs Alison Ellman-Brown

In Attendance None

Absent: Mrs Barbara Wright, Guy Oliver, Tony Stanbridge

1. Welcome and Apologies

The Chair welcomed everyone attending the meeting. One apology (Barbara) was received by email just before meeting (received later). Guy had let Annette know he couldn't attend; no response had been received from Tony.

The Plan Committee expressed its sadness at the passing of Alan Bishop.

2. Minutes of 26th June 2013

It was agreed that the minutes of this earlier meeting were an accurate record. Actions from previous Minutes had generally been completed, and any remaining points are repeated below.

Plan Priority 1 – Highways and Transport

3. Community Speedwatch

The committee learnt that a further SpeedWatch had resulted in 15 more vehicle numbers being recorded and passed to the Police, for action by them – including one car at 44mph past the school. There had been frustration caused by a lack of Police follow-up on some of the information in 2013, and there was concern as to the best way to improve upon this.

Action: Steve to report back from Parish Council as to next steps

Plan Priority 2 – Village Infrastructure

4. Village Shop

The fifth 'pop-up' shop (last of 2013) was held at Hunton Bakery, and the Group organising this are now looking at options for 2014, including talking to the Club in advance of topic coming up at their AGM on 5/12. Plans to come.

Action: Annette to report back as to what may happen in 2014.

Plan Priority 3 – Environment

5. Community Orchard

There was a PC agreement to purchase a strimmer, and a successful hedge 'clearance' event held at end-September. Funding bid with MVP had been successful, county-wide; so some action on this was expected early 2014. Suggestions about a Community apple press, or picnic Event were made.

Action: Barbara to report back when programme for 2014 known.

6. Footpath

Footpath in place and well used; low spot at Village Hall corner was infilled. KCC action expected on hedge cutting in November now; date w/c 11th Nov.

Mark Pritchard from Medway Valley Partnership was scheduled to be invited to a meeting of this group, to discuss the hedgerow work that could be undertaken alongside the footpath in 2014, once this 'cut' had happened.

Action: MikeS to contact Mark Pritchard for February PP meeting

7. Neighbourhood Plan

The MBC Core Strategy, or at least their priority site listing, is being monitored by the Parish Council, who are responsible for initiating/completing any new Housing Needs Survey; no-one had seen the MBC initial review/document due in Sept/Oct. There had been information sent round about compiling these plans, which Mike had emailed to PPSC [Post-meeting Note: SteveW had a more recent newsletter from DCLG, through the Parish Council, seen after the PPC meeting].

Mike had also sent round the correspondence from Liberal Democrat MBC leader, asking for information on sites of local & historical & environmental importance, albeit this was not responded to as deadline was early August. Alison noted that there was much historical information found as part of the recent Flower Festival, and intention was to think about a Book/Pamphlet.

Annette had spoken to Jacquie Leach in Benstead Close (last AOB Action), but had not yet formally replied to Mr. Hubble (waiting on MBC/PC info.)

Action: Steve/David to report back from PC meeting on any Actions

8. Sustainability/Biodiversity

Mike Summersgill confirmed that he was still seeking to get the archive information on Trees from the Parish Warden, but that he had started work on the large-scale mapping exercise for streams, ponds & ditches in the Autumn.

Action: Mike to request assistance for mapping work if needed.

Plan Priority 4 – Community

9. Litter Picking

Was held on be 26th October 2013; Di Martin reported 24 sacks of rubbish and 4 tyres; generally same as earlier in year but less than in 2012 (some effect?). There had again been a couple of recent fly tipping events; MBC had cleared.

10. Village Hall Music Events

Two events planned for September and October went adequately well, and the last one for year would be on November 22nd (not Applause). Mike was now looking at Applause programme for 2014, and would be talking to Hall Committee about plans for next year, perhaps a memorial concert for AlanB.

11. Hunton Court Events

Nothing firm on future events, but Napoleonic War re-enactors and Pony Club were said to be coming back. Some tree work being undertaken (fell/plant).

12. Village Events

The Craft Fair on 7th September was successful and a repeat is envisaged. A Xmas Fair will be held on 14th December, 4-7pm, in the Church grounds. There is to be a Pantomime performed in April; rehearsals start in January.

13. Neighbourhood Watch

Steve & Sue reported that there was 77 properties signed up, representing 25% of the village; a few 'rural' patches are still in need of a Co-ordinator – a November newsletter had just been distributed by email & hand delivery. The PC had funded some small signs around the village; the main ones at the entrances have mostly been renewed (Mike had seen one on a post in the brambles by the Clapper bridge, now the vegetation had died down). HuntonWatch had been invited to the Maidstone north-west NW meeting.

14. AOB & Correspondence

No AOB on the night, but two items for Correspondence. One was the DCLG grants information (see 7 above, but since revised), and the other was a request from Hunton Cricket Club for a letter of support for their planning application for a new/rebuilt pavilion. AGREED that PPSC would provide support, and that this facility was entirely recognized within the Plan needs.

Action: Annette to write a formal letter of support from PPSC.

15. Future Meeting Dates

Prospective dates for 2014 were discussed, having regard to the Parish Council dates for 2014 (generally we meet 12 days before PC) – it was agreed that 6 meetings a year were perhaps not entirely necessary, especially in Winter period when not many events happening. Having regard to PC meeting dates for Precept (10/3) and AGM (12/5), next 3 PPSC meetings would be on 12th February, 30th April & 2nd July. Other dates are to follow.