

**Minutes of the Hunton parish Plan steering Committee
8th December 2011 8pm at Hunton Village Club**

Present: Mr David Heaton, Mrs Sue Heaton, , Mrs Barbara Wright,
Mrs Annette Trought (Chair), Mr Guy Oliver, Mrs Alison
Ellman Brown, Miss Judi Arnold (Secretary)

In Attendance Mr Alan Bishop,

Apologies Mrs Kathy Reid, Mr Mike Summersgill, Mrs Di Martin

Welcome and Apologies

1. The Chair welcomed everyone attending the meeting. Apologies received as above.

Minutes of 28th October 2011

2. It was agreed that the minutes of this meeting were an accurate record.

Treasurer's Report

3. The Treasurer was not present. It was noted that the account balance is now £186.98.
4. New signatory mandate to be completed by the chair. **Action Chair**

Committee Updates

Plan Priority 1 – Highways and Transport

5. Speed Watch – Guy Oliver reported that PC Warren Jarvis is no longer responsible for speed watch training. Guy agreed to find out who the contact within Kent Police would be and pursue arrangements for training the group of volunteers. Chair to approach Hunton School to see if someone from the school or parents would like to join the group. **Action Chair and Guy Oliver**
6. 20mph Speed limit trial – No new information received since the last meeting. **Action Chair to contact the school for an update**
7. The committee learnt that Hunton has a new PCSO by the name of Jo Watts, start date to be confirmed. This will need to be updated on the Hunton website. **Action Communications Officer**

Plan Priority 3 – Environment

8. Footpath – There has been no progress on the footpath. The Chair has been copied into some email correspondence from David Hubble chasing David Smith at KCC regarding the permissive footpath agreement that is still outstanding, David Hubble is actively seeking to have the issues resolved so that the footpath can progress. The

committee is aware that Roger Sawtell is also involved in chasing for this to happen. The Chair asked that David Heaton address this issue with the Parish Council, on behalf of the Parish Plan committee, at their next meeting. **Action David Heaton**

9. Neighbourhood Plan – The committee learnt that Flo Churchill is attending the Parish council planning meeting on Monday 12th December to present information about the development of a Neighbourhood Plan. The committee would like to receive information from this presentation. **Action David Heaton**
10. Community Orchard – The committee learnt that there is lots of information available about the development of Community Orchards including the funding that may be available and that there are a number of options for the type or content of the orchard. It was agreed that there needs to be a committee to manage the development of the community orchard. Barbara Wright, Annette Trought, David Heaton, Sue Heaton and Alan Bishop all expressed an interest in being part of this committee. First meeting to be held in January 2012. **Action Communications Officer.**

Plan Priority 4 – Community

11. Communications – The committee learnt that the village diary will be changing to a Google calendar early in 2012 and will still be available through the Hunton website. It remains important that the communications officer is notified of any new events and meetings that are happening in the village so that these can be added to the diary; this will continue to be promoted through the Herald. **Action Communications Officer**
12. Welcome Pack – Communications officer will resume work on this action in January 2012. **Action Communications Officer**
13. Village Hall – Planning permission has been granted for solar panels and a survey and quotes for this work have been received. The Village Hall Committee is actively pursuing the installation of solar panels.
14. Christmas Lights – Some discussion took place about the possibility of having Christmas lights on the Village Hall next year. It was agreed that this is possible; a sub group will be formed next year to look at lights for 2012. **Action Chair**

Playing fields Committee

15. The chair has received a 'wish list' from the Playing Fields Committee including some equipment for older children and improvement of the equipment for younger children. The committee learnt that funding/budgets for play equipment generally may have moved concurrent function money to district councils. **Action David Heaton to confirm**

AOB

16. Village Shop – The committee learnt that there is a possibility of a mobile unit that sells local Kent produce visiting the village. Carl

Adams to be invited to the next meeting to discuss this. **Action Sue Heaton**

17. Reporting back to the village – Discussion took place about when it would be timely to publish a report to the local community about the progress of the parish plan. It was agreed that a report should be produced after the summer fete in 2012. **Action chair**

Future Meeting Dates

16. Dates for 2012 meetings (planned to fit with Parish Council meeting dates)

- Wednesday 22nd February 2012
- Wednesday 25th April 2012
- Wednesday 27th June 2012
- Wednesday 29th August 2012
- Wednesday 23rd October 2012