

**Minutes of the Hunton Parish Plan Steering Committee  
Wednesday 4<sup>th</sup> September 2013 @ 8pm - Hunton Village Club**

Present: Mrs Annette Trought (Chair), Mrs Barbara Wright, Steve & Mrs Sue Wyles, David Heaton (part), Ms Di Martin, Mrs Kathy Reid (Treasurer), Guy Oliver, Mike Summersgill (Secretary)

In Attendance None

Apologies Mrs Alison Ellman-Brown, Tony Stanbridge

**1. Welcome and Apologies**

The Chair welcomed everyone attending the meeting. One apology was received by email earlier, and one sent just before meeting (found later).

**2. Minutes of 26<sup>th</sup> June 2013**

It was agreed that the minutes of this earlier meeting were an accurate record. Actions from previous Minutes had generally been completed, and any remaining points are repeated below.

**Plan Priority 1 – Highways and Transport**

**3. Community Speedwatch**

The committee learnt that a further two SpeedWatches had resulted in several more vehicle numbers being recorded and passed to the Police, for action.

**Action: Guy to send next date round; aiming for a monthly 'event'**

**Plan Priority 2 – Village Infrastructure**

**4. Village Shop**

The third & fourth 'pop-up' shops were also successful, and another one happens on 14<sup>th</sup> September; this time at Hunton Bakery (due to a wedding).

**Plan Priority 3 – Environment**

**5. Community Orchard**

There will be a community event there on 29<sup>th</sup> September; details in Herald. The joint funding bid decision expected mid-Sept. A discussion on the need for hedge trimming took place – Parish Council to discuss this on Monday 9th.

**6. Footpath**

Footpath in place and well used; some snagging over finishing/levels but the school had used it last term, and so hopefully will some 'new' parents (PC aware of some residents' complaints over incorrect parking near school). Infilling a low spot outside the Hall had been done (recently), to prevent buggies having to go out onto West Street traffic, but maybe needs finishing.

Mark Pritchard from Medway Valley Partnership was scheduled to be invited to this meeting of this group, to discuss the hedgerow work that could be done alongside the footpath in 2014, but as the hedge was not yet cut by KCC (as part of the footpath works), any ideas for managing the hedge would be later.

**Action:**

**MikeS to contact Mark Pritchard for October or January meeting**

## **7. Neighbourhood Plan**

The MBC Core Strategy, or at least their priority site listing, is being monitored by the Parish Council, who are the responsible body for initiating/completing any Housing Needs Survey. It was noted that land north of Bensted Close had been put forward to MBC as an 'available' site for village development, and that MBC would be publishing further information on Borough-wide sites in September. [Post-meeting Note: PC had passed on to PPSC a request from the MBC opposition leader (sent in June) for a response about which sites in Parish were considered to be of historical or environmental importance to the residents; response was requested by 2<sup>nd</sup> August, but PC thought PPSC could still respond at a later date and should review this at their next meeting. To be circulated separately; this was not seen in time for Agenda]

**Action:**

**MikeS to circulate, with a date for return comments to Annette**

## **8. Sustainability/Biodiversity**

Mike Summersgill confirmed that he was still seeking to get the archive information on Trees from the Parish Warden, and that he would start work on a large-scale mapping exercise for streams, ponds & ditches in the Autumn.

**Action:**

**SteveW to contact Neighbourhood Watch office and get base map.**

## **Plan Priority 4 – Community**

## **9. Litter Picking**

Next litter picking day is to be on 26<sup>th</sup> October 2013; Di Martin will order equipment and confirm Insurances. Noted that the warm weather had meant a lot of open vehicle windows, exacerbating litter problems on the main roads. There had also been a couple of recent fly tipping events; MBC had cleared.

## **10. Village Hall Events**

Two events planned for September and October (the latter one is Applause)

## **11. Hunton Court Events**

Nothing further on future events at the Court. There had been a marquee (wedding events?); some reports of late music noise, but maybe elsewhere.

## **12. Village Events**

There is a Craft Fair on 7<sup>th</sup> September and a Xmas Fair on 14<sup>th</sup> December, both in the Church grounds. Also the Harvest Lunch is now a Supper, Oct 6<sup>th</sup>.

### **13. Neighbourhood Watch**

Steve & Sue reported that there would be a 'formal' launch meeting on 19<sup>th</sup> September, and that they now had 11-12 Co-ordinators set up; an enthusiastic response from many village locations. A few 'rural' zones are still in need. There is potential that PC will fund some small signs to be put up in the village; the main ones at the entrances have been renewed (or about to be).

### **14. AOB & Correspondence**

No AOB on the night, and no new correspondence to report, but (from last meeting):

- a. Email from Jacqueline Leach (last Minutes); Annette had contacted her by email, but was still to ring/speak to her in detail.
- b. Annette had still not replied formally (from the PPSC) to the letter from David Hubble expressing concern about the apparent lack of activity on his Proposal for land re-deployment adjacent Bensted Close. Mike had re-circulated this letter, as he and Steve hadn't been on the original list.
- c. PPSC had prompted a request to the Parish Council about some seating outside the village hall; this was on the PC agenda for 9<sup>th</sup> Sept.

#### **Action:**

**Annette to write to Mr. Hubble after MBC publish their pending 'strategy/list' in September, and/or this is discussed at October meeting (if there's a delay). Annette to ring Jacqueline Leach**

### **15. Future Meeting Dates**

Next/final 2013 meeting is on **30<sup>th</sup> October**; same time and place.

Prospective dates for 2014 would be discussed at next meeting (Mike to check the Parish Council dates for 2014; generally we are a fortnight before) – it was agreed that 6 meetings a year was the right frequency.