

Minutes of the Hunton parish Plan steering Committee
Wednesday 25th April 2012
8pm - Hunton Village Club

Present: Mrs Barbara Wright, Mrs Annette Trought (Chair), Mr Guy Oliver, Miss Judi Arnold, Mr David Heaton, Mrs Sue Heaton, Mrs Kathy Reid,

In Attendance Mr Mike Summersgill, Mr Roger Sawtell

Apologies Mrs Di Martin, Mr Tony Stanbridge

Welcome and Apologies

1. The Chair welcomed everyone attending the meeting. Apologies received as above.

Minutes of 22nd February 2012

2. It was agreed that the minutes of this meeting were an accurate record.

Committee Updates

Plan Priority 1 – Highways and Transport

3. Speed Watch – Mr Guy Oliver reported that:
 - Yalding Parish Council have appropriate speed watch equipment which the volunteers from Hunton could borrow (there is no charge but a donation or arrangement to be agreed)
 - The contact regarding the equipment is Mr Michael Stewart. He is happy to provide some basic training to show the Hunton volunteers how the equipment is operated.
 - We will then need to identify the areas for the speed watch to operate in. suggestions were:
 - Outside the school (until the 20mph limit is introduced)
 - On West Street outside of the Village hall.

Action

Mr Guy Oliver and Mr Ron Porter to meet with Mr Michael Stewart before the next Parish Plan meeting to be shown how the equipment works.

Plan Priority 2 – Village Infrastructure

4. Village Shop – Carl Adams to attend the June meeting to discuss the options for a village shop.

Plan Priority 3 – Environment

5. Footpath – Mr Roger Sawtell reported that he has spoken to Mr David Smith (project officer at KCC) about the footpath recently and has reinforced the desire for the footpath to be in place before the Hunton village fete on 23rd June 2012.

Action

Mr Roger Sawtell to continue to chase KCC for action.

6. Neighbourhood Plan – Mr Roger Sawtell has recently attended a neighbourhood plan meeting and reported:
- Coxheath are making progress with their neighbourhood plan
 - A neighbourhood plan for Hunton would need to link to Maidstone Borough Councils local development plan (which is currently under review and due to be published in 2013)
 - John Hughes has been asked to attend a meeting of the Hunton Parish Council to present information on the development of a neighbourhood plan.
 - The development of such a plan would require consultation across Hunton

Action

Secretary to provide a copy of the Coxheath housing needs survey for the next meeting.

7. Sustainability – Mr Mike Summersgill reported that there were to be no planned changes to current waste collections and recycling arrangements in the local area. Discussion took place about recycling facilities for glass and other items not collected by the local authority (bottle banks etc). The results of the Hunton Parish Plan Questionnaire did not indicate any need for these types of facilities within the village.

8. Biodiversity – Mr Mike Summersgill reported that he would contact the Medway Valley partnership would be contacted in regard to a Biodiversity survey in Hunton. It is acknowledged that there is already some information about local wildlife that could be included.

Action

Mr Mike Summersgill to contact the Medway Valley Partnership

9. Community Orchard – No change since the last meeting. It was agreed that there is lots of work to be undertaken to develop the plan community orchard. It was agreed to table this item for the agenda of the October parish plan meeting.

Plan Priority 4 – Community

10. Communications – The Communications officer reported that the events diary seems to be being used and that she is receiving information to include.
11. Website – Some discussion took place about the Hunton website and the possibility of including some photo's of recent activity in the village.
12. Welcome Pack – Communications officer reported that this is now complete in electronic format. The intention is to produce a generic glossy folder to present the pack in (along with any other current local information). This

would avoid us having packs printed that may go out of date before they are used.

Action

Communications Officer to obtain quotes and approach the parish council to discuss funding.

13. Christmas Lights – Work is in progress for Christmas lights at the Village Hall in 2012

14. Playing fields – The committee learnt that there is still no decision on the transfer of concurrent function monies.

Emergency Response Information

15. The emergency response information (as attached) was discussed. The Red Cross will be asked to attend the Parish Council meeting to give further information about this scheme; a representative from the parish plan committee could attend to find out more before any decision is made.

Action

Sharon to invite Red Cross to a Parish council meeting.

Prioritising for the Future

16. There was some discussion about the need to review the content of the parish plan, assess the actions that have been achieved and prioritise future actions.

Community Engagement

17. Some discussion took place about the need to engage with the wider village community in relation to the parish plan and the activities brought about by this.

18. It was agreed that the Parish Plan committee would have a stand at the fete this year to promote what has been achieved in the village over the last 12 months.

AOB

19. The committee learnt that Mrs Kathy Reid has the original Hunton surveys, which were used to create the parish plan. It was decided to keep these for reference.

20. The secretary gave apologies for not being able to attend the June meeting – Communications officer agreed to produce the minmutes of this meeting.

Future Meeting Dates

16. Dates for 2012 meetings (planned to fit with Parish Council meeting dates)

- Wednesday 27th June 2012
- Wednesday 29th August 2012
- Wednesday 24th October 2012 (please note correction of date)