

**Minutes of the Hunton Parish Plan Steering Committee
Thursday 30th October 2014 @ 8.30pm - Hunton Village Club**

Present: Annette Trought (Chair), Steve Wyles, Sue Wyles, Mike Summersgill (Secy.), Di Martin, Alison Ellman-Brown, David Heaton – meeting started later, due to Hunton's clash.
In Attendance: None
Apologies sent: Kathy Reid (Treasurer), Ron Porter

1. Welcome and Apologies

The Chair welcomed those attending the meeting. Mike S noted that the representative from Medway Valley Partnership could not make this date either. Also that Kathy Reid had not been receiving recent Minutes due to them going to work email whilst on maternity leave (last 3 Minutes now sent).

2. Minutes of 3rd September 2014

It was agreed that the minutes of this earlier meeting were an accurate record. Actions from previous Minutes had generally been completed, and any remaining points are repeated below.

Plan Priority 1 – Highways and Transport

3. Community Speedwatch

SW commented that there had been 3-4 Speedwatches in the past 6 weeks, and that letters had been sent by Police to 1 excessive 'speeder' and 2/3 repeat 'offenders'. The local PCSO had monitored parking at the school entrance on West Street, and there had been a meeting with the school – a possible drop-off route was being discussed, to ameliorate matters.

Action: Steve W to report back next steps

Plan Priority 2 – Village Infrastructure

4. Village Shop

Last Pop-up Shop this year was on October 25th in the Club; this and the September one had been busy and there was a 'drop-in' feel with the coffee availability. A meeting would be held to review what might happen in 2015.

Action: Annette T to report back on 2015 Shop dates/prospects.

Plan Priority 3 – Environment

5. Community Orchard

Barbara sent the following comments: The Bat Walk was a success with a good number of people attending the event. The group was given bat detectors, switching through frequencies of 47-50 Hz, to find different species of bats. There were several Pipistrelles around the church and Noctule bats on the playing fields.

The 'funded' trees will be planted in the Orchard on Sunday 7 December in line with National Tree week. An article has been written for November's Hunton Herald, with another to follow in December, and other methods will be used to publicise the event.

6. Footpath

The footpath has been in place for over a year, but it was still not being used much by parents/schoolchildren from Hunton School, from occasional observation. The PC had let a contract to get the hedges cleared down to one metre height. Nothing had been done yet about the MVP new planting project, to fill the gaps in hedge.

Action: Mike S to contact MVP to attend a PPSG meeting in 2015

7. Neighbourhood Plan

The Housing Needs Survey detail was with Annette for finalisation, and would go to PC on 6/11 for actions/options for next stage.

This Committee would be tasked with distribution and collation when the Survey is ready for issue.

Action: Annette T to advise on PPSG involvement at next meeting

8. Sustainability/Biodiversity

Mike Summersgill confirmed that he was still seeking to get the archive information on Trees from the previous Parish tree Warden. He would be re-commencing the ditch/pond surveying work in the Winter, to map out flows.

Annette had raised a query about pesticide usage on farmland and its persistence in the environment; Mike had looked out technical/scientific reports and advised, and David also had some experience to pass on about the subject.

Plan Priority 4 – Community

9. Litter Picking

Was held on 18th October; 17 bags of rubbish, and 13 volunteer collectors. Di Martin reported that the last one collected similar amounts to previous picks with no larger objects this time. The next scheduled MBC freighter visit was on 1st November at 1.40pm, so next one would probably be in January. Mike noted that the change in MBC recyclables collection methods earlier in 2014 had improved Borough recycling rates, chiefly as glass is now collected from properties (also small electricals and/or textiles could be left out on alternate weeks).

10. Village Musical Evenings

There are 5 gigs booked for February through May 2015; artists asking to come back to the venue – publicity/details in January Herald.

Hall was out of commission the whole of August, for floor and internal decor; further renovation to toilet & kitchen floors completed at October half term. Costs of £12,000 shared by Parish, KCC grant to Playgroup and Hall funds.

11. Village Events

The Craft Fair on 13th September was very successful, and may be held in March/April next year. MacMillan 'World's Biggest Coffee Morning' held at the Village Club on 26th Sept raised £365. Harvest Supper on October 5th went very well & another Xmas Market on Saturday Dec 13th @ 4-6pm. Also a dance event by Friends of St. Marys will be held in mid-November; already nearly sold out.

12. Neighbourhood Watch

SW reported a small number of new Members, and that AGM would be in November. Comment about a couple of small incidents that happened, and a call for any concerns to be aired quickly to NHW team, rather than unreported.

13. AOB & Correspondence

No AOB on the night, and no Correspondence received at gMail address.

Communications Strategy - Annette reported the committee was still active and exploring options for improving communication around the village. Hunton has a FaceBook page, which is quite active.

Xmas Lights – Annette agreed with Christina what would be put up at Hall.

Last time AOB - Mike had raised the question of who had access to keys for notice boards in village (he had the one for East Street) for when village events need 'poster' publicity, also for the Boards in adjacent parishes – David had keys for all the village boards, and thought Sharon (PC Secretary) would know who had for other parishes, but he would find out and report back.

Action: DavidH to advise on other Parish notice board contacts

14. Future Meeting Dates

The dates for 2015 were reviewed and it was decided to not have a meeting to coincide with every PC meeting (ten days before), but just some. First pass dates for 2015, all Weds – 11Feb, 29Apr, 24Jun (post-Fete), 02Sep, 18Nov.